

**MINUTES OF MEETING
LANDMARK AT DORAL
COMMUNITY DEVELOPMENT DISTRICT**

The Board of Supervisors of the Landmark at Doral Community Development District held a Regular Meeting on May 9, 2019 at 10:00 a.m., at the offices of Lennar Homes, LLC, 730 N.W. 107th Avenue, Suite 300, Miami, Florida 33172.

For Landmark at Doral CDD:

Teresa Baluja	Chair
Carmen Herrera	Vice Chair
Jorge Ortiz	Assistant Secretary
Raisa Krause	Assistant Secretary

Also present were:

Cindy Cerbone	District Manager
Lisa Dao	Wrathell, Hunt and Associates, LLC
Mike Pawelczyk	District Counsel
Juan Alvarez	District Engineer

FIRST ORDER OF BUSINESS

Call to Order/Roll Call

Ms. Cerbone called the meeting to order at 10:11 a.m. Supervisors Baluja, Herrera, Krause were present, in person. Supervisor Ortiz was not present at roll call. Supervisor Colamarino was not present.

SECOND ORDER OF BUSINESS

Public Comments

There being no public comments, the next item followed.

THIRD ORDER OF BUSINESS

Consideration of Resolution 2019-01, Approving a Proposed Budget for Fiscal Year 2019/2020 and Setting a Public Hearing Thereon Pursuant to Florida Law; Addressing Transmittal, Posting and Publication Requirements; Addressing Severability; and Providing an Effective Date

Ms. Cerbone presented Resolution 2019-01. She reviewed the proposed Fiscal Year 2020 budget, including line item increases, decreases and adjustments, compared to Fiscal Year

2019, and explained the reasons for the changes and responded to questions. Overall, the Fiscal Year 2020 assessments were not expected to change from the Fiscal Year 2019 amounts.

On MOTION by Ms. Baluja and seconded by Ms. Herrera, with all in favor, Resolution 2019-01, Approving a Proposed Budget for Fiscal Year 2019/2020 and Setting a Public Hearing Thereon Pursuant to Florida Law for September 12, 2019 at 10:00 a.m., at Lennar Homes, LLC, 730 N.W. 107th Avenue, Suite 300, Miami, Florida 33172; Addressing Transmittal, Posting and Publication Requirements; Addressing Severability; and Providing an Effective Date, was adopted.

FOURTH ORDER OF BUSINESS

Acceptance of Unaudited Financial Statements as of March 31, 2019

Ms. Cerbone presented the Unaudited Financial Statements as of March 31, 2019.

Supervisor Ortiz arrived at the meeting.

Discussion ensued regarding maintenance of certain areas and maintenance expenses, with regard to budgeting for Fiscal Year 2020.

Ms. Cerbone’s continued presenting the Unaudited Financial Statements.

On MOTION by Ms. Baluja and seconded by Ms. Herrera, with all in favor, the Unaudited Financial Statements as of March 31, 2019, were accepted.

FIFTH ORDER OF BUSINESS

Approval of April 11, 2019 Regular Meeting Minutes

Ms. Cerbone presented the April 11, 2019 Regular Meeting Minutes.

On MOTION by Ms. Baluja and seconded by Ms. Herrera, with all in favor, the April 11, 2019 Regular Meeting Minutes, as presented, were approved.

SIXTH ORDER OF BUSINESS

Staff Reports

A. District Counsel: *Billing, Cochran, Lyles, Mauro & Ramsey, P.A.*

Mr. Pawelczyk reminded the Board Members to file Form 1; it is due July 1, 2019 and, once completed, it could be emailed to the Supervisor of Elections.

B. District Engineer: *Alvarez Engineers, Inc.*

▪ **First Amendment to Maintenance and Parking Enforcement Agreement**

This item was an addition to the agenda.

Ms. Cerbone distributed the First Amendment to the Maintenance and Parking Enforcement Agreement.

Ms. Baluja referred to folios with no amounts under the headings and asked if it meant no services would be provided for those folios. Mr. Alvarez replied affirmatively. Ms. Baluja suggested removing those to avoid confusion. Mr. Alvarez agreed. Ms. Baluja referred to some folios, such as the condo folios, and questioned why they were included. Discussion ensued regarding whether certain folios should be removed. Mr. Alvarez would research this.

Discussion ensued regarding folios that are dual ownership or in Lennar’s name and correcting the issue with the Property Appraiser’s office.

On MOTION by Ms. Baluja and seconded by Ms. Herrera, with all in favor, the First Amendment to Maintenance and Parking Enforcement Agreement, subject to the District Engineer’s review and revisions and the Chair’s subsequent review, was approved.

C. **District Manager: *Wrathell, Hunt and Associates, LLC***

- **NEXT MEETING DATE: June 13, 2019 at 10:00 a.m.**

The next meeting will be held on June 13, 2019 at 10:00 a.m. Ms. Cerbone noted that the June, July and August meetings would likely be cancelled, if it was not necessary to meet.

Regarding a prior discussion about a portion of a street being turned back over to the CDD, Mr. Alvarez stated that the company does not want to turn it over.

SEVENTH ORDER OF BUSINESS

Public Comments/Supervisors’ Requests

There being no public comments or Supervisors’ requests, the next item followed.

EIGHTH ORDER OF BUSINESS


Adjournment

There being no further business to discuss, the meeting adjourned.

On MOTION by Ms. Baluja and seconded by Mr. Ortiz, with all in favor, the meeting adjourned at 10:35 a.m.



Secretary/Assistant Secretary



Chair/Vice Chair