# LANDMARK AT DORAL

COMMUNITY DEVELOPMENT
DISTRICT

April 20, 2022
BOARD OF SUPERVISORS
REGULAR MEETING
AGENDA

## Landmark at Doral Community Development District OFFICE OF THE DISTRICT MANAGER

2300 Glades Road, Suite 410W 

Boca Raton, Florida 33431

Phone: (561) 571-0010 

Fax: (561) 571-0013 

Toll-free: (877) 276-0889

April 13, 2022

Board of Supervisors
Landmark at Doral Community Development District

**NOTE: Meeting Location** 

Dear Board Members:

The Board of Supervisors of the Landmark at Doral Community Development District will hold a Regular Meeting on April 20, 2022, at 4:00 p.m., at the Landmark Clubhouse, 10220 NW 66<sup>th</sup> Street, Doral, Florida 33178. Members of the public may participate in this meeting via teleconference at **1-888-354-0094**, Participant Passcode: **528 064 2804**. The agenda is as follows:

- 1. Call to Order/Roll Call
- 2. Public Comments
- 3. Acceptance of Resignation of Supervisor Michelle Garcia, Seat 1; *Term Expires November* 2024
- 4. Consider Appointment of Qualified Elector to Fill Unexpired Term of Seat 1
  - A. Administration of Oath of Office to Newly Appointed Supervisor (the following to be provided in separate package)
    - I. Guide to Sunshine Amendment and Code of Ethics for Public Officers and Employees
    - II. Membership, Obligations and Responsibilities
    - III. Financial Disclosure Forms
      - a. Form 1: Statement of Financial Interests
      - b. Form 1X: Amendment to Form 1, Statement of Financial Interests
      - c. Form 1F: Final Statement of Financial Interests
    - IV. Form 8B Memorandum of Voting Conflict
  - B. Consideration of Resolution 2022-01, Designating Certain Officers of the District, and Providing for an Effective Date

Board of Supervisors Landmark at Doral Community Development District April 20, 2022, Regular Meeting Agenda Page 2

- 5. Update: Status of Request to DERM for Additional Extension for Site Assessment Report Addendum (SARA) Submittal by SCS Engineers
- 6. Update: Status of SFWMD Enforcement Case No. 11428 Encroachment of Signs in the Entry Wall and Unauthorized Filling of Wetlands
  - Pending Response from Lennar to Fund Costs Incurred for Remediation
- 7. Consideration of Proposals to Install and Maintain a Fountain in the East Parcel Lake
- 8. Discussion/Consideration: Scope and Cost for New Landscaping in Multiple Areas
- 9. Discussion: Stormwater Management Needs Analysis Reporting Requirements
  - Consideration of Proposal to Perform 20-Year Stormwater Needs Analysis
- 10. Consideration of Resolution 2022-02, Implementing Section 190.006(3), Florida Statutes, and Requesting that the Miami-Dade County Supervisor of Elections Begin Conducting the District's General Elections; Providing for Compensation; Setting Forth the Terms of Office; Authorizing Notice of the Qualifying Period; and Providing for Severability and an Effective Date
- 11. Discussion: FY2023 Budget Preparation
- 12. Acceptance of Unaudited Financial Statements as of February 28, 2022
- 13. Approval of November 17, 2021 Regular Meeting Minutes
- 14. Staff Reports
  - A. District Counsel: Billing, Cochran, Lyles, Mauro & Ramsey, P.A.
  - B. District Engineer: Alvarez Engineers, Inc.
  - C. District Manager: Wrathell, Hunt and Associates, LLC
    - NEXT MEETING DATE: May 18, 2022 at 4:00 P.M.
      - O QUORUM CHECK

|                  | IN PERSON   | PHONE | ☐ No |
|------------------|-------------|-------|------|
| Carmen Orozco    | In Person   | PHONE | ☐ No |
| Teresa Baluja    | In Person   | PHONE | ☐ No |
| Su Wun Bosco Leu | ☐ In Person | PHONE | ☐ No |
| Todd Patterson   | ☐ IN PERSON | PHONE | ☐ No |

Board of Supervisors Landmark at Doral Community Development District April 20, 2022, Regular Meeting Agenda Page 3

- 15. Public Comments
- 16. Supervisors' Requests
- 17. Adjournment

Please do not hesitate to contact me directly at (561) 909-7930 with any questions.

Sincerely,

Daniel Rom
District Manager

FOR BOARD MEMBERS AND STAFF TO ATTEND BY TELEPHONE

CALL-IN NUMBER: 1-888-354-0094 PARTICIPANT PASSCODE: 528 064 2804

## LANDMARK AT DORAL COMMUNITY DEVELOPMENT DISTRICT

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#### NOTICE OF TENDER OF RESIGNATION

To: Board of Supervisors

Landmark at Doral Community Development District

Attn: Daniel Rom, District Manager 2300 Glades Road, Suite 410W

Boca Raton, FL 33431

From: Michelle Cara'a

Printed Name

Date: 3/15/2022

(arele)

I hereby tender my resignation as a member of the Board of Supervisors of the Landmark at Doral Community Development District. My tendered resignation will be deemed to be effective as of the time a quorum of the remaining members of the Board of Supervisors accepts it at a duly noticed meeting of the Board of Supervisors, effective immediately.

I certify that this Notice of Tender of Resignation has been executed by me and [\_\_] faxed to 561-571-0013 or [\_] scanned and electronically transmitted to <a href="mailto:gillyardd@whhassociates.com">gillyardd@whhassociates.com</a> and agree that the executed fax or email copy shall be binding and enforceable as an original.

Signature

## LANDMARK AT DORAL COMMUNITY DEVELOPMENT DISTRICT

#### **RESOLUTION 2022-01**

A RESOLUTION OF THE BOARD OF SUPERVISORS OF THE LANDMARK AT DORAL COMMUNITY DEVELOPMENT DISTRICT DESIGNATING CERTAIN OFFICERS OF THE DISTRICT, AND PROVIDING FOR AN EFFECTIVE DATE

WHEREAS, the Landmark at Doral Community Development District ("District") is a local unit of special-purpose government created and existing pursuant to Chapter 190, Florida Statutes; and

**WHEREAS**, the Board of Supervisors of the District desires to designate certain Officers of the District.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF THE LANDMARK AT DORAL COMMUNITY DEVELOPMENT DISTRICT:

| SECTION 1. |                | is appointed Chair.               |
|------------|----------------|-----------------------------------|
| SECTION 2. |                | is appointed Vice Chair.          |
| SECTION 3. | Craig Wrathell | is appointed Secretary.           |
| _          |                | is appointed Assistant Secretary. |
| _          |                | is appointed Assistant Secretary. |
| _          |                | is appointed Assistant Secretary. |
| _          | Daniel Rom     | is appointed Assistant Secretary. |

**SECTION 4**. This Resolution supersedes any prior appointments made by the Board for Chair, Vice Chair, Secretary and Assistant Secretaries; however, prior appointments by the Board for Treasurer and Assistant Treasurer(s) remain unaffected by this Resolution.

**SECTION 5**. This Resolution shall become effective immediately upon its adoption.

[REMINADER OF THE PAGE IS INTENTIONALL LEFT BLANK]

#### PASSED AND ADOPTED this 20th day of April, 2022.

| ATTEST:                       | LANDMARK<br>COMMUNITY<br>DISTRICT | AT DORAL<br>DEVELOPMENT |  |
|-------------------------------|-----------------------------------|-------------------------|--|
|                               |                                   |                         |  |
| Secretary/Assistant Secretary | Chair/Vice Chair                  | r, Board of Supervisors |  |

## LANDMARK AT DORAL COMMUNITY DEVELOPMENT DISTRICT

5

#### Gianna Denofrio

From: Daniel Rom

**Sent:** Monday, April 11, 2022 11:15 AM

**To:** Daphne Gillyard **Subject:** FW: Landmark

Attachments: Landmark Figure - 02.22.2022.pdf

Please include the below email thread and attached as back up to #5 (derm status update).

Thanks.

Daniel Rom

**District Manager** 

E-Mail: romd@whhassociates.com Wrathell, Hunt and Associates, LLC 2300 Glades Road, Suite 410W

Boca Raton, FL 33431 Phone: 561.571.0010 Toll Free: 877.276.0889 Fax: 561.571.0013 Cell: 561.909.7930

www.whhassociates.com

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#### Wrathell, Hunt and Associates, LLC

### <u>FRAUD ALERT</u> ---- DUE TO INCREASED INCIDENTS OF WIRE FRAUD, IF YOU RECEIVE WIRE INSTRUCTIONS FROM OUR OFFICE DO NOT SEND A WIRE.

From: Reio, Dillon <DReio@scsengineers.com> Sent: Wednesday, March 16, 2022 11:05 AM

To: Claudine Elie Harvey < Claudine. Elie @ Alvarez Eng. com >

Cc: Daniel Rom <romd@whhassociates.com>; Hernandez, Marco <MHernandez@scsengineers.com>; Aragon, Marcela

<MAragon@scsengineers.com>; Juan R. Alvarez <Juan.Alvarez@AlvarezEng.com>

Subject: RE: Landmark

Thank you, Claudine and Juan.

Dillon N. Reio, G.I.T.
Project Manager
SCS Engineers
9500 South Dadeland Boulevard

Miami, FL 33156 240-449-7783 (C)

dreio@scsengineers.com

#### **Driven by Client Success**

www.scsengineers.com

From: Claudine Elie Harvey < Claudine. Elie @ Alvarez Eng. com >

**Sent:** Wednesday, March 16, 2022 10:44 AM **To:** Reio, Dillon < <u>DReio@scsengineers.com</u>>

Cc: Daniel Rom <romd@whhassociates.com>; Hernandez, Marco <MHernandez@scsengineers.com>; Aragon, Marcela

<MAragon@scsengineers.com>; Juan R. Alvarez < Juan.Alvarez@AlvarezEng.com>

Subject: RE: Landmark

This email originated from outside of SCS Engineers. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Dillon.

Attached please find the two UPS delivery receipts.

Thanks,



#### **Claudine Elie Harvey**

8935 NW 35 Lane, Suite 101 Doral, FL 33172 (305) 640-1345 Claudine.elie@alvarezeng.com

www.alvarezeng.com

From: Juan R. Alvarez < Juan. Alvarez@AlvarezEng.com>

Sent: Wednesday, March 16, 2022 10:08 AM

To: Claudine Elie Harvey < Claudine. Elie @ Alvarez Eng. com >

Cc: Daniel Rom < romd@whhassociates.com >; Hernandez, Marco < MHernandez@scsengineers.com >; Aragon, Marcela

<MAragon@scsengineers.com>; Reio, Dillon <DReio@scsengineers.com>

Subject: Re: Landmark

Claudine:

Would you send the certified mail slips to Dillon?

Thank you.

Juan R. Alvarez, PE Alvarez Engineers, Inc. 305-640-1345

Sent from my iPhone

On Mar 16, 2022, at 9:51 AM, Reio, Dillon < DReio@scsengineers.com > wrote:

Good morning,

Just wanted to confirm it's okay to submit the attached letters of the access requests tomorrow to meet our submittal deadline. If yes, Juan, can you please send me copies of the certified mail slips?

Thank you,

Dillon N. Reio, G.I.T.
Project Manager
SCS Engineers
9500 South Dadeland Boulevard
Miami, FL 33156
240-449-7783 (C)

dreio@scsengineers.com<mailto:dreio@scsengineers.com>

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From: Daniel Rom < <a href="mailto:romd@whhassociates.com">romd@whhassociates.com</a>>
Sent: Thursday, February 24, 2022 9:05 AM

To: Reio, Dillon <<u>DReio@scsengineers.com</u>>; Juan R. Alvarez <<u>Juan.Alvarez@AlvarezEng.com</u>>; Aragon,

Marcela < MAragon@scsengineers.com >

Cc: Hernandez, Marco < MHernandez@scsengineers.com >

Subject: RE: Landmark

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Ok, thank you for the clarification.

Thanks,

Daniel Rom District Manager

E-Mail: romd@whhassociates.com<mailto:romd@whhassociates.com>

Wrathell, Hunt and Associates, LLC

2300 Glades Road, Suite

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2.protection.sophos.com%2F%3Fd%3Dbing.com%26u%3DaHR0cHM6Ly93d3cuYmluZy5jb20vbWFwcy8\_dj0yJndoZXJIMT0yMzAwJTIwR2xhZGVzJTIwUmQlMkMlMjBCb2NhJTIwUmF0b24lMkMlMjBGTCUyMDMzNDMx%26i%3DNWNlNTg3ZDYxM2YyMWUxNGI3NTJhM2Y4%26t%3DbGthTWRKV2tWMFErQkJ1OVJJQUg5ZERzRHIzL2NBQnRiOWNDRnVCY2tlMD0%3D%26h%3D8696971948c8454babcbdc5b3f0160bc&data=0\_4%7C01%7CJuan.Alvarez%40AlvarezEng.com%7Cbca71f7bc5684c5d521808da0753fb99%7C56db092160\_1f410c9e9ad9266ef337c1%7C0%7C0%7C637830355019501015%7CUnknown%7CTWFpbGZsb3d8eyJWljoiMC4wLjAwMDAiLCJQljoiV2luMzliLCJBTil6lk1haWwiLCJXVCl6Mn0%3D%7C3000&sdata=AZVxr21GMJ2woGdxPcA29tzshWD3xuDAlj8teVq5jOo%3D&reserved=0>

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<a href="https://nam02.safelinks.protection.outlook.com/?url=https%3A%2F%2Fus-east-2.protection.sophos.com%2F%3Fd%3Dbing.com%26u%3DaHR0cHM6Ly93d3cuYmluZy5jb20vbWFwcy8\_dj0yJndoZXJIMT0yMzAwJTlwR2xhZGVzJTlwUmQlMkMlMjBCb2NhJTlwUmF0b24lMkMlMjBGTCUyMDMzNDMx%26i%3DNWNINTg3ZDYxM2YyMWUxNGI3NTJhM2Y4%26t%3DbGthTWRKV2tWMFErQkJ1OVJJQU\_g5ZERzRHIzL2NBQnRiOWNDRnVCY2tlMD0%3D%26h%3D8696971948c8454babcbdc5b3f0160bc&data=0</a>

4%7C01%7CJuan.Alvarez%40AlvarezEng.com%7Cbca71f7bc5684c5d521808da0753fb99%7C56db092160 1f410c9e9ad9266ef337c1%7C0%7C0%7C637830355019501015%7CUnknown%7CTWFpbGZsb3d8eyJWIj oiMC4wLjAwMDAiLCJQIjoiV2luMzIiLCJBTiI6Ik1haWwiLCJXVCI6Mn0%3D%7C3000&sdata=AZVxr21GMJ2 woGdxPcA29tzshWD3xuDAlj8teVq5jOo%3D&reserved=0>

Phone: 561.571.0010 Toll Free: 877.276.0889 Fax: 561.571.0013 Cell: 561.909.7930

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2.protection.sophos.com%2F%3Fd%3Dwhhassociates.com%26u%3Dd3d3LndoaGFzc29jaWF0ZXMuY29t %26i%3DNWNINTg3ZDYxM2YyMWUxNGI3NTJhM2Y4%26t%3DN2d5V1J2UWhOYzVKQmZqNmtDdWtjV2pONEJhTFpmM3FqTU53QTVQYllucz0%3D%26h%3D8696971948c8454babcbdc5b3f0160bc&data=04%7C01%7CJuan.Alvarez%40AlvarezEng.com%7Cbca71f7bc5684c5d521808da0753fb99%7C56db0921601f410c9e9ad9266ef337c1%7C0%7C0%7C637830355019501015%7CUnknown%7CTWFpbGZsb3d8eyJWljoiMC4wLjAwMDAiLCJQljoiV2luMzliLCJBTiI6lk1haWwiLCJXVCI6Mn0%3D%7C3000&sdata=Qr5D8VkqAQmlGM4Tsa5CK9dmawA1jJMJmHn4lX2PEUU%3D&reserved=0>

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From: Reio, Dillon < DReio@scsengineers.com < mailto: DReio@scsengineers.com >>

Sent: Thursday, February 24, 2022 9:04 AM

To: Daniel Rom <<u>romd@whhassociates.com</u><mailto:romd@whhassociates.com>>; Juan R. Alvarez <<u>Juan.Alvarez@AlvarezEng.com</u><mailto:<u>Juan.Alvarez@AlvarezEng.com</u>>>; Aragon, Marcela <<u>MAragon@scsengineers.com</u><mailto:<u>MAragon@scsengineers.com</u>>>

Cc: Hernandez, Marco < MHernandez@scsengineers.com < mailto: MHernandez@scsengineers.com >>

Subject: RE: Landmark

Good morning Daniel,

If the northern neighbor does not comply with DERM's request for access and will not allow us to install and test the well, then yes the northern neighbor could be liable for any contamination they find on their site after the fact, including paying for well installation and testing. Right now, however, the CDD is responsible for delineating the contaminant plume present on our site, based on the data we have to date.

I hope that answers your question.

Thanks,

Dillon N. Reio, G.I.T.
Project Manager
SCS Engineers
9500 South Dadeland Boulevard
Miami, FL 33156
240-449-7783 (C)
dreio@scsengineers.com<mailto:dreio@scsengineers.com>

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From: Daniel Rom < romd@whhassociates.com < mailto:romd@whhassociates.com >>

Sent: Wednesday, February 23, 2022 2:33 PM

To: Reio, Dillon <<u>DReio@scsengineers.com</u></br>
<a href="mailto:DReio@scsengineers.com">>; Juan R. Alvarez</a> <<u>Juan.Alvarez@AlvarezEng.com</u></a> <a href="mailto:Juan.Alvarez@AlvarezEng.com">>; Aragon, Marcela</a> <a href="mailto:MAragon@scsengineers.com">MAragon@scsengineers.com</a> <a href="mailto:MAragon@scsengineers.com">></a>

 $\label{lem:cc:main} \textbf{Cc: Hernandez, Marco} < & \underline{\textbf{MHernandez@scsengineers.com}} \\ \\ \text{mailto:} & \underline{\textbf{MHe$ 

Subject: RE: Landmark

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Hi All,

Yes, I mostly agree, but have one question. Unless I misunderstood: my only hesitation (re: #1) is requesting DERM that we (CDD) install wells on property which isn't the CDD's. If tests are taking us to the northern neighbor, is there any chance that DERM requests the other owners to spend the monies to install wells and test?

Thanks,

Daniel Rom District Manager

E-Mail: romd@whhassociates.com<mailto:romd@whhassociates.com>

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2.protection.sophos.com%2F%3Fd%3Dbing.com%26u%3DaHR0cHM6Ly93d3cuYmluZy5jb20vbWFwcy8\_dj0yJndoZXJIMT0yMzAwJTlwR2xhZGVzJTlwUmQlMkMlMjBCb2NhJTlwUmF0b24lMkMlMjBGTCUyMDMzNDMx%26i%3DNWNlNTg3ZDYxM2YyMWUxNGl3NTJhM2Y4%26t%3DbGthTWRKV2tWMFErQkJ1OVJJQUg5ZERzRHIzL2NBQnRiOWNDRnVCY2tlMD0%3D%26h%3D380e2e96962e443789ee53b1c766ed48&data=04%7C01%7CJuan.Alvarez%40AlvarezEng.com%7Cbca71f7bc5684c5d521808da0753fb99%7C56db0921601f410c9e9ad9266ef337c1%7C0%7C0%7C637830355019501015%7CUnknown%7CTWFpbGZsb3d8eyJWljoiMC4wLjAwMDAiLCJQljoiV2luMzliLCJBTil6lk1haWwiLCJXVCl6Mn0%3D%7C3000&sdata=J5ep87%2BJSrYGGf9rhKg2VyS%2BMlPrXDpKlElcwRA59il%3D&reserved=0>

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FRAUD ALERT ---- DUE TO INCREASED INCIDENTS OF WIRE FRAUD, IF YOU RECEIVE WIRE INSTRUCTIONS FROM OUR OFFICE DO NOT SEND A WIRE.

Sent: Wednesday, February 23, 2022 1:45 PM

To: Juan R. Alvarez < <u>Juan.Alvarez@AlvarezEng.com</u><a href="mailto:Juan.Alvarez@AlvarezEng.com">>; Aragon, Marcela < <u>MAragon@scsengineers.com</u><a href="mailto:MAragon@scsengineers.com">>; Daniel Rom < romd@whhassociates.com</a> < <u>MAragon@scsengineers.com</u>

Cc: Hernandez, Marco < MHernandez@scsengineers.com < mailto: MHernandez@scsengineers.com >> Subject: PF: Landmark

Subject: RE: Landmark

Hi Juan,

Yes, we will handle #1, with the CDD's approval. Daniel, is this acceptable? With respect to item #2, we do not need anything from the CDD. We will ask them for their assistance when we submit the copies of the access requests.

Thank you,

Dillon N. Reio, G.I.T.
Project Manager
SCS Engineers
9500 South Dadeland Boulevard
Miami, FL 33156
240-449-7783 (C)

dreio@scsengineers.com<mailto:dreio@scsengineers.com>

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www.scsengineers.com<a href="https://nam02.safelinks.protection.outlook.com/?url=http%3A%2F%2Fwww.scsengineers.com%2F&data=04%7C01%7CJuan.Alvarez%40AlvarezEng.com%7Cbca71f7bc5684c5d521808da0753fb99%7C56db0921601f410c9e9ad9266ef337c1%7C0%7C0%7C0%7C637830355019501015%7CUnknown%7CTWFpbGZsb3d8eyJWljoiMC4wLjAwMDAiLCJQljoiV2luMzliLCJBTil6lk1haWwiLCJXVCl6Mn0%3D%7C3000&sdata=TiHHUFiwEiFivcSPcpklQ99jN2k%2F%2F%2Fx2Nimvbcezcro%3D&reserved=0>

From: Juan R. Alvarez < <u>Juan.Alvarez@AlvarezEng.com</u><a href="mailto:Juan.Alvarez@AlvarezEng.com">>> | From: Juan R. Alvarez@AlvarezEng.com</a>

Sent: Wednesday, February 23, 2022 1:37 PM

To: Reio, Dillon <DReio@scsengineers.com<mailto:DReio@scsengineers.com>>; Aragon, Marcela

<MAragon@scsengineers.com<mailto:MAragon@scsengineers.com
>>;
romd@whhassociates.com<mailto:romd@whhassociates.com>

Cc: Hernandez, Marco < MHernandez@scsengineers.com < mailto: MHernandez@scsengineers.com >>>

Subject: RE: Landmark

This email originated from outside of SCS Engineers. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Hi Dillon:

Will you handle item # 1? Would you need anything from the CDD regarding item # 2?

[Logo (Color)] Juan R. Alvarez, P.E. (305) 640-1345

Juan.Alvarez@alvarezeng.com<mailto:Juan.Alvarez@alvarezeng.com>

From: Reio, Dillon <DReio@scsengineers.com<mailto:DReio@scsengineers.com>>>

Sent: Wednesday, February 23, 2022 12:09 PM

To: Juan R. Alvarez < Juan. Alvarez@AlvarezEng.com < mailto: Juan. Alvarez@AlvarezEng.com >>; Aragon,

Marcela < MAragon@scsengineers.com < mailto: MAragon@scsengineers.com >> ;

romd@whhassociates.com<mailto:romd@whhassociates.com>

Cc: Hernandez, Marco < MHernandez@scsengineers.com < mailto: MHernandez@scsengineers.com >>>

Subject: RE: Landmark

Hello Juan,

Thank you for sending these over. It's not unexpected that they haven't responded to our requests for access. We recommend the following:

- 1. Submit the requests for access to DERM as an interim submittal, in lieu of the Site Assessment Report Addendum. This will show DERM we are acting in good faith to complete the assessment, but are being held up for reasons out of our control.
- 2. Ask DERM for assistance to access the adjacent properties. DERM will then send a letter to the adjacent property owners notifying them we are requesting access.

This is the best course of action for now and gives us some more time to strategize.

Thank you,

Dillon N. Reio, G.I.T.
Project Manager
SCS Engineers
9500 South Dadeland Boulevard
Miami, FL 33156
240-449-7783 (C)

dreio@scsengineers.com<mailto:dreio@scsengineers.com>

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2.protection.sophos.com%2F%3Fd%3Doutlook.com%26u%3DaHR0cHM6Ly9uYW0wMi5zYWZlbGlua3MucHJvdGVjdGlvbi5vdXRsb29rLmNvbS8\_dXJsPWh0dHAlM0ElMkYlMkZ3d3cuc2NzZW5naW5lZXJzLmNvbSUyRiZkYXRhPTA0JTdDMDElN0NKdWFuLkFsdmFyZXolNDBBbHZhcmV6RW5nLmNvbSU3Q2Q2ZTM2MGl4Zjk2NjQxNGFlMjUyMDhkOWY2ZWYyODljJTdDNTZkYjA5MjE2MDFmNDEwYzllOWFkOTI2NmVmMzM3YzElN0MwJTdDMCU3QzYzNzgxMjMyOTMzMjE1MzExOSU3Q1Vua25vd24lN0NUV0ZwYkdac2lzZDhleUpXSWpvaU1DNHdMakF3TURBaUxDSlFJam9pVjJsdU16SWlMQ0pCVGlJNklrMWhhV3dpTENKWFZDSTZNbjAlM0QlN0MzMDAwJnNkYXRhPWlwbWo0dWlOYjNZMFo0WHhWN1FadGRMJTJCSURxJTJCMVBER2kwM0V0T0FYQVJVJTNEJnJlc2VydmVkPTA%3D%26i%3DNWNINTg3ZDYxM2YyMWUxNGI3NTJhM2Y4%26t%3DaW5BVWVjeGMyWEphcERUZXVEQytkSGtBd2FjZVpTZXJFMEoxcExaTy9qUT0%3D%26h%3D75f0526f35a74e48a62190111c07d32c&data=04%7C01%7CJuan.Alvarez%40AlvarezEng.com%7Cbca71f7bc5684c5d521808da0753fb99%7C56db0921601f410c9e9ad9266ef337c1%7C0%7C0%7C637830355019501015%7CUnknown%7CTWFpbGZsb3d8eyJWljoiMC4wLjAwMDAiLCJQljoiV2luMzliLCJBTil6lk1haWwiLCJXVCl6Mn0%3D%7C3000&sdata=e%2Be5y0zloKSKrptOdBZY1dVauZQ8JE1RUJaEleUaG5U%3D&reserved=0>

From: Juan R. Alvarez < <u>Juan.Alvarez@AlvarezEng.com</u><a href="mailto:Juan.Alvarez@AlvarezEng.com">>> | From: Juan R. Alvarez@AlvarezEng.com</a>

Sent: Wednesday, February 23, 2022 11:37 AM

To: Aragon, Marcela < MAragon@scsengineers.com < mailto: MAragon@scsengineers.com >>; romd@whhassociates.com < mailto: romd@whhassociates.com >

Cc: Hernandez, Marco < MHernandez@scsengineers.com < mailto: MHernandez@scsengineers.com >>;

Reio, Dillon < DReio@scsengineers.com < mailto: DReio@scsengineers.com >>>

Subject: RE: Landmark

This email originated from outside of SCS Engineers. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Good morning, Marcela:

Regarding the status of permission to install wells in the northern neighbors properties, on October 5, 2021 we sent letters to the representatives of Terra Acon Doral Palms, LLC (Folio 35-3017-043-0830) and Promised Land, LLC (Folio 35-3017-001-0230) asking for permission (see attached letters with UPS Tracking numbers). We contacted them again in the first week of November of 2021 and have not received a response. Therefore, I think an alternative plan should be devised. What is your advice?

Thanks,

[Logo (Color)] Juan R. Alvarez, P.E. (305) 640-1345

Juan.Alvarez@alvarezeng.com<mailto:Juan.Alvarez@alvarezeng.com>

From: Aragon, Marcela <MAragon@scsengineers.com<mailto:MAragon@scsengineers.com>>

Sent: Wednesday, February 23, 2022 11:11 AM

To: Juan R. Alvarez < <u>Juan.Alvarez@AlvarezEng.com</u><a href="mailto:Juan.Alvarez@AlvarezEng.com">>; romd@whhassociates.com</a> mailto:romd@whhassociates.com>

Cc: Hernandez, Marco < MHernandez@scsengineers.com < mailto: MHernandez@scsengineers.com >>;

Reio, Dillon <<u>DReio@scsengineers.com</u><mailto:<u>DReio@scsengineers.com</u>>>

Subject: Landmark

Good morning,

My name is Marcela Aragon with SCS Engineers and I am the assistant project manager for the site. I wanted to provide an update for you on the recent well installations and groundwater testing performed. As you know, we installed one deep well (e.g., MW-6D – 55 feet) on the northern portion of

the site and one intermediate well (MW-8I – 35 feet) on the western portion of the site. After installation, we conducted groundwater sampling for the newly installed wells and one historical shallow well, MW-1. All groundwater samples were analyzed for iron. The results indicate the following (see figure attached):

- \* MW-1 reported an iron concentration of 1,020 ppb, slightly above the iron GCTL of 706 ppb, but below historical concentrations.
- \* MW-6D reported an iron concentration of 860 ppb, slightly above the iron GCTL 0f 706 ppb.
- \* MW-8i reported an iron concentration of 48,700 ppb.

We recommend resampling MW-8i to confirm the iron data. Also, we are still pending the offsite approval to install and sample the monitoring well on the northern abutting property. Do you have any update regarding this? Our latest extension request runs through March 17, 2022.

Please let me know if you have any questions.

Regards,

Marcela Aragon Project Professional SCS Engineers 9500 S. Dadeland Boulevard, Suite 610 Miami, FL 33156 305-412-8185 (W) 305-562-6339 (C)

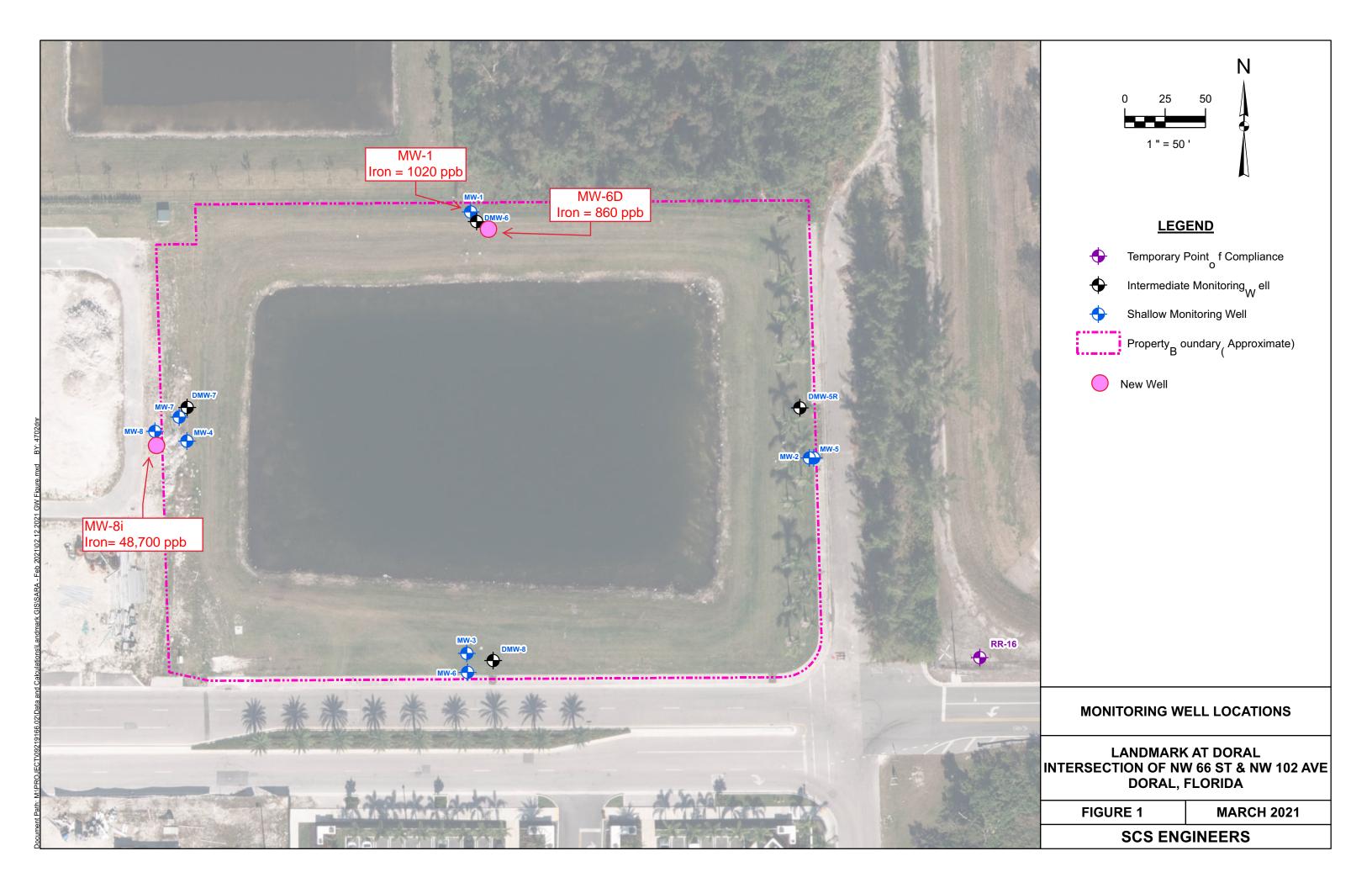
maragon@scsengineers.com<mailto:maragon@scsengineers.com>

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2.protection.sophos.com%2F%3Fd%3Doutlook.com%26u%3DaHR0cHM6Ly9uYW0wMi5zYWZlbGlua3MucHJvdGVjdGlvbi5vdXRsb29rLmNvbS8\_dXJsPWh0dHAlM0ElMkYlMkZ3d3cuc2NzZW5naW5lZXJzLmNvbSUyRiZkYXRhPTA0JTdDMDElN0NKdWFuLkFsdmFyZXolNDBBbHZhcmV6RW5nLmNvbSU3Q2Q2ZTM2MGl4Zjk2NjQxNGFlMjUyMDhkOWY2ZWYyODljJTdDNTZkYjA5MjE2MDFmNDEwYzllOWFkOTl2NmVmMzM3YzElN0MwJTdDMCU3QzYzNzgxMjMyOTMzMjE1MzExOSU3Q1Vua25vd24lN0NUV0ZwYkdac2lzZDhleUpXSWpvaU1DNHdMakF3TURBaUxDSlFJam9pVjJsdU16SWlMQ0pCVGlJNklrMWhhV3dpTENKWFZDSTZNbjAlM0QlN0MzMDAwJnNkYXRhPWlwbWo0dWlOYjNZMFo0WHhWN1FadGRMJTJCSURxJTJCMVBER2kwM0V0T0FYQVJVJTNEJnJlc2VydmVkPTA%3D%26i%3DNWNlNTg3ZDYxM2YyMWUxNGl3NTJhM2Y4%26t%3DaW5BVWVjeGMyWEphcERUZXVEQytkSGtBd2FjZVpTZXJFMEoxcExaTy9qUT0%3D%26h%3D75f0526f35a74e48a62190111c07d32c&data=04%7C01%7CJuan.Alvarez%40AlvarezEng.com%7Cbca71f7bc5684c5d521808da0753fb99%7C56db0921601f410c9e9ad9266ef337c1%7C0%7C0%7C637830355019501015%7CUnknown%7CTWFpbGZsb3d8eyJWljoiMC4wLjAwMDAiLCJQljoiV2luMzliLCJBTil6lk1haWwiLCJXVCl6Mn0%3D%7C3000&sdata=e%2Be5y0zloKSKrptOdBZY1dVauZQ8JE1RUJaEleUaG5U%3D&reserved=0>

Please note: I am working remotely; please call my cell phone or email me.



# LANDMARK AT DORAL COMMUNITY DEVELOPMENT DISTRICT

9

#### **MEMORANDUM**

To: Board of Supervisors

From: District Manager

Date: April 2022

**Subject:** Stormwater Management Needs Analysis

(Chapter 2021-194, Laws of Florida/HB53)

\_\_\_\_\_\_

We are writing with an update regarding the new law requiring special districts that either own or operate stormwater management systems, stormwater management programs or wastewater services to create a 20-year needs analysis of such system(s).

The Office of Economic and Demographic Research ("OEDR") recently promulgated additional details and an excel template for reporting the stormwater needs analyses (attached hereto for reference). Similar documents for the wastewater needs analyses will be available soon at which time we will again supplement this memorandum.

A brief summary of the new law and its requirements were set forth in our previous memorandum, attached to this memorandum for your reference in **Exhibit A**. Please feel free to contact us with any questions.

#### When is the deadline?

For both wastewater and stormwater, the first analysis must be submitted by **June 30, 2022** and updated every five (5) years thereafter. The needs analysis, along with the methodology and any supporting data necessary to interpret the results, must be submitted to the county in which the largest portion of the service area or stormwater system is located.

#### What steps should the District take?

- District engineers should review the stormwater needs analysis excel workbook and submit a work authorization for approval by the District's Board prior to commencing work. We recommend presenting the work authorization to the Board as soon as is practical, but no later than the first quarter of 2022.
- District managers should review the stormwater needs analysis excel workbook and start entering information that is readily available. The district manager may be able to complete the "background information" section and provide data on stormwater O&M expenditures, among other assistance.

- Once the work authorization is approved, the district manager should work with the district engineer to complete the remainder of the stormwater needs analyses with the final version submitted to the District no later than May 15, 2022.
- In some cases, districts may require outside consulting or evaluation to complete the needs analyses. Since the necessity of this additional step may not be immediately apparent, we recommend that district managers begin coordinating with their engineers as soon as possible.

#### Stormwater Needs Analysis Resources from OEDR

- OEDR website <a href="http://edr.state.fl.us/Content/natural-resources/stormwaterwastewater.cfm">http://edr.state.fl.us/Content/natural-resources/stormwaterwastewater.cfm</a>
- Excel Workbook (stormwater needs analysis reporting template)

http://edr.state.fl.us/Content/naturalresources/Stormwater Needs Analysis.xlsx (last updated October 8, 2021)

#### Wastewater Needs Analysis Resources from OEDR

• Forthcoming.

### TEMPLATE FOR LOCAL GOVERNMENTS AND SPECIAL DISTRICTS FOR PERFORMING A STORMWATER NEEDS ANALYSIS PURSUANT TO SECTION 5 OF SECTION 403.9302, FLORIDA STATUTES

#### INTRODUCTION

As part of the 2021 regular session, the Legislature recognized the need for a long-term planning process for stormwater and wastewater. Section 403.9302, Florida Statutes, requires a 20-year needs analysis from the local governments providing stormwater services. Because this planning document is forward-looking, it will necessarily include a large number of assumptions about future actions. These assumptions should be based on any available information coupled with best professional judgment of the individuals completing the document. Completing this template by June 30, 2022, will fulfill the statutory requirements for the first round of 20-year needs analyses for stormwater. The template was generated by EDR in cooperation with local governments, Special Districts, the Florida Department of Environmental Protection (DEP), the Water Management Districts, the Florida Stormwater Association, private consultants, and others. Use of this tool will help ensure that information is compiled consistently for the Office of Economic & Demographic Research's (EDR) report to the Legislature.

For the purposes of this document, a stormwater management program and a stormwater management system are as defined in statute (s. 403.031(15) and (16), F.S., respectively; language provided here: https://www.flsenate.gov/Laws/Statutes/2021/403.031). Plainly speaking, the "program" is the institutional framework whereby stormwater management activities (MS4 NPDES permit activities, and other regulatory activities, construction, operation and maintenance, etc. ) are carried out by the public authority. The "system" comprises the physical infrastructure that is owned and/or operated by the local government or special district that specifically is intended to control, convey or store stormwater runoff for treatment and flood protection purposes.

For the purposes of this document, the following guiding principles have been adopted:

- Stormwater systems or facilities owned and operated by any of the following are excluded from reporting requirements for local governments and special districts:
  - o Private entities or citizens
  - o Federal government
  - o State government, including the Florida Department of Transportation (FDOT)
  - o Water Management Districts
  - o School districts
  - o State universities or Florida colleges
- Local government expenditures associated with routine operation and maintenance are fully funded prior to commencing new projects and initiatives.
- Local government submissions will include the activities of dependent special districts. Only independent special districts report separately. For a list of all special districts in the state and their type (i.e., dependent or independent), please see the Department of Economic Opportunity's Official List of Special Districts at the following link: http://specialdistrictreports.floridajobs.org/webreports/alphalist.aspx.
- With respect to federal and state statutes and rulemaking, current law and current administration prevails throughout the 20-year period. In other words, the state's present legal framework (*i.e.*, the status quo) continues throughout the period.

#### GENERAL INSTRUCTIONS FOR USING THE TEMPLATE

Instructions for submitting the template are still under development. Additional information regarding submission and answers to frequently asked questions will be posted on EDR's website, along with other useful materials, here: http://edr.state.fl.us/Content/natural-resources/stormwaterwastewater.cfm

The statutory language forms the titles for each part. This template asks that you group your recent and projected expenditures in prescribed categories. A detailed list of the categories is provided in part 5.0. The same project should not appear on multiple tables in the jurisdiction's response unless the project's expenditures are allocated between those tables. All expenditures should be reported in \$1,000s (e.g., five hundred thousand dollars should be reported as \$500).

For any jurisdiction that is contracting with another jurisdiction where both could be reporting the same expenditure, please contact EDR for additional guidance. In situations where a reporting jurisdiction contracts with a non-reporting jurisdiction, (i.e., FDOT, the water management districts, the state or federal government), the reporting jurisdiction should include the expenditures.

When reporting cost information, please only include the expenditures that have flowed, are flowing, or will likely flow through your jurisdiction's budget. While necessary to comply with the statute, the concept of "future expenditures" should be viewed as an expression of identified needs.

These projections are necessarily speculative and do not represent a firm commitment to future budget actions by the jurisdiction.

This Excel workbook contains three worksheets for data entry. (Along the bottom of the screen, the three tabs are highlighted green.) Empty cells with visible borders are unlocked for data entry. In the first tab, titled "Background through Part 4," the information requested is either text, a dropdown list (e.g., Yes or No), or a checkbox. The next tab, "Part 5 through Part 8," contains tables for expenditure or revenue data as well as some follow-up questions that may have checkboxes, lists, or space for text.

In Part 5 and Part 6, the expenditure tables have space for up to 5 projects. More projects can be listed in the "Additional Projects" tab. This tab contains a table with space for up to 200 additional projects. In order for these additional projects and expenditures to be correctly classified and included in the final totals, each project must be assigned a Project Type and Funding Source Type the from the dropdown lists in columns B and C.

# Links to Template Parts: Background Information Part 1 Part 2 Part 3 Part 4 Part 5 Part 6 Part 7 Part 8 Additional Projects - This table contains additional rows for projects that do not fit into the main tables in Parts 5 and 6

| ckground Informati | on                                   |   |
|--------------------|--------------------------------------|---|
| Please provide y   | our contact and location information | on, then proceed to the template on the next sheet. |
| Name of Local G    | iovernment:                          |   |
|                    | vater utility, if applicable:        |   |
| Contact Person     |                                      |   |
| Name:              |                                      |   |
| Position           | -                                    |   |
| Email A            |                                      |   |
|                    | Number:                              |   |
| Indicate the Wa    | ter Management District(s) in whicl  | h your service area is located.                     |
|                    | Northwest Florida Water Manage       | ement District (NWFWMD)                             |
|                    | Suwannee River Water Managen         | ment District (SRWMD)                               |
|                    | St. Johns River Water Manageme       | ent District (SJRWMD)                               |
|                    | Southwest Florida Water Manage       | ement District (SWFWMD)                             |
|                    | South Florida Water Managemer        | nt District (SFWMD)                                 |
| Indicate the type  | e of local government:               |   |
|                    | Municipality                         |   |
|                    | County                               |   |
|                    | Independent Special District         |   |

| .u Detai | iea aesc   | ription o      | of the sto   | ormwate  | er manag | gement program (Section 403.9302(3)(a), F.S.)   |
|----------|------------|----------------|--------------|----------|----------|---|
| operatio | on and m   | naintena       | nce, and     | control  | of storm | ed in the Introduction, includes those activities associated with the management, nwater and stormwater management systems, including activities required by state is divided into multiple subparts consisting of narrative and data fields.   |
| .1 Narra | itive Des  | cription       | :            |          |          |   |
| any mis  | sion stat  | ement, o       | divisions    | or depai | rtments  | nstitutional strategy for managing stormwater in your jurisdiction. Please include dedicated solely or partly to managing stormwater, dedicated funding sources, and ach to stormwater:   |
|          |            |                |              |          |          |   |
|          |            |                |              |          |          |   |
|          |            |                |              |          |          | ase indicate the importance of each of the following goals for your program:  |
| On a sca | ale of 1 t | o 5, with<br>2 | 5 being<br>3 | 4        | 5        |   |
|          |            |                |              |          |          | ase indicate the importance of each of the following goals for your program:  Drainage & flood abatement (such as flooding events associated with rainfall and hurricanes)  |
| 0        | 1          | 2              | 3            | 4        | 5        |   |
| 0        | 1          | 2              | 3            | 4        | 5        | Drainage & flood abatement (such as flooding events associated with rainfall and hurricanes)  |
| 0        |            | 2              | 3            | 4        | 5        | Drainage & flood abatement (such as flooding events associated with rainfall and hurricanes)  Water quality improvement (TMDL Process/BMAPs/other)  Reduce vulnerability to adverse impacts from flooding related to increases in frequency and   |
| 0        |            | 2              | 3            | 4        | 5        | Drainage & flood abatement (such as flooding events associated with rainfall and hurricanes)  Water quality improvement (TMDL Process/BMAPs/other)  Reduce vulnerability to adverse impacts from flooding related to increases in frequency and duration of rainfall events, storm surge and sea level rise |
| 0        |            | 2              | 3            | 4        | 5        | Drainage & flood abatement (such as flooding events associated with rainfall and hurricanes)  Water quality improvement (TMDL Process/BMAPs/other)  Reduce vulnerability to adverse impacts from flooding related to increases in frequency and duration of rainfall events, storm surge and sea level rise |
| 0        |            |                | 3            | 4        | 5        | Drainage & flood abatement (such as flooding events associated with rainfall and hurricanes)  Water quality improvement (TMDL Process/BMAPs/other)  Reduce vulnerability to adverse impacts from flooding related to increases in frequency and duration of rainfall events, storm surge and sea level rise |

| 1.2 Current Stormwater            | Program Activities:   |                      |
|-----------------------------------|---|----------------------|
| Please provide answers            | to the following questions regarding your stormwater management program.                |                      |
| <ul><li>Does your juris</li></ul> | diction have an NPDES Municipal Separate Storm Sewer System (MS4) Permit?               |                      |
| If yes,                           | is your jurisdiction regulated under Phase I or Phase II of the NPDES Program:          |                      |
| <ul><li>Does your juris</li></ul> | diction have a dedicated stormwater utility?  |                      |
| If no, o                          | lo you have another funding mechanism?  |                      |
|                                   | If yes, please describe your funding mechanism.   |                      |
|                                   |   |                      |
|                                   |   |                      |
| <ul><li>Does your juris</li></ul> | diction have a Stormwater Master Plan or Plans?   |                      |
| If Yes:                           |   |                      |
|                                   | How many years does the plan(s) cover?  |                      |
|                                   | Are there any unique features or limitations that are necessary to understand what the  | ne plan does or does |
|                                   | not address?  |                      |
|                                   |   |                      |
|                                   |   |                      |
|                                   | Please provide a link to the most recently adopted version of the document (if it is pu | blished online):     |
|                                   |   |                      |
| <ul><li>Does your juris</li></ul> | diction have an asset management (AM) system for stormwater infrastructure?             |                      |
| If Yes,                           | does it include 100% of your facilities?  |                      |
| If your                           | AM includes less than 100% of your facilities, approximately what percent of your       |                      |
| facilitie                         | es are included?  |                      |

|                               | your stormwater management program implement the following (answer Yes/No):   |
|-------------------------------|---|
|                               | A construction sediment and erosion control program for new construction (plans review  |
|                               | and/or inspection)?   |
|                               | An illicit discharge inspection and elimination program?  |
|                               | A public education program?   |
|                               | A program to involve the public regarding stormwater issues?  |
|                               | A "housekeeping" program for managing stormwater associated with vehicle maintenance  |
|                               | yards, chemical storage, fertilizer management, etc. ?  |
|                               | A stormwater ordinance compliance program (i.e., for low phosphorus fertilizer)?  |
|                               | Water quality or stream gage monitoring?  |
|                               | A geospatial data or other mapping system to locate stormwater infrastructure (GIS, etc. )?   |
|                               | A system for managing stormwater complaints?  |
|                               | Other specific activities?  |
| 1.3 Current Sto               | Notes or Comments on any of the above:  rmwater Program Operation and Maintenance Activities  |
|                               |   |
|                               |   |
|                               | e answers to the following questions regarding the operation and maintenance activities undertaken by your nanagement program.  |
| stormwater n                  |   |
| stormwater n  Does  with      | nanagement program.   |
| stormwater n  Does  with upon | your jurisdiction typically assume maintenance responsibility for stormwater systems associated new private development (i.e., systems that are dedicated to public ownership and/or operation completion)? |
| stormwater n  Does  with upon | your jurisdiction typically assume maintenance responsibility for stormwater systems associated new private development (i.e., systems that are dedicated to public ownership and/or operation              |
| stormwater n  Does  with upon | your jurisdiction typically assume maintenance responsibility for stormwater systems associated new private development (i.e., systems that are dedicated to public ownership and/or operation completion)? |

| Routine mowing of turf associated with stormwater ponds, swales, canal/lake banks, etc.?  Debris and trash removal from pond skimmers, inlet grates, ditches, etc.?  Invasive plant management associated with stormwater infrastructure?  Ditch cleaning?  Sediment removal from the stormwater system (vactor trucks, other)?  Muck removal (dredging legacy pollutants from water bodies, canal, etc.)?  Street sweeping?  Pump and mechanical maintenance for trash pumps, flood pumps, alum injection, etc.? | rmwater operation and maintenance program implement any of the following (answe     | . , |
|---|---|-----|
| Invasive plant management associated with stormwater infrastructure?  Ditch cleaning?  Sediment removal from the stormwater system (vactor trucks, other)?  Muck removal (dredging legacy pollutants from water bodies, canal, etc. )?  Street sweeping?  | ne mowing of turf associated with stormwater ponds, swales, canal/lake banks, etc.? |     |
| Ditch cleaning?  Sediment removal from the stormwater system (vactor trucks, other)?  Muck removal (dredging legacy pollutants from water bodies, canal, etc. )?  Street sweeping?  | s and trash removal from pond skimmers, inlet grates, ditches, etc. ?               |     |
| Sediment removal from the stormwater system (vactor trucks, other)?  Muck removal (dredging legacy pollutants from water bodies, canal, etc. )?  Street sweeping?   | ve plant management associated with stormwater infrastructure?                      |     |
| Muck removal (dredging legacy pollutants from water bodies, canal, etc. )?  Street sweeping?  | cleaning?   |     |
| Street sweeping?  | nent removal from the stormwater system (vactor trucks, other)?                     |     |
|   | removal (dredging legacy pollutants from water bodies, canal, etc. )?               |     |
| Pump and mechanical maintenance for trash pumps, flood pumps, alum injection, etc. ?  | t sweeping?   |     |
|   | and mechanical maintenance for trash pumps, flood pumps, alum injection, etc. ?     |     |
| Non-structural programs like public outreach and education?   | structural programs like public outreach and education?                             |     |
| Other specific routine activities?  | specific routine activities?  |     |

#### Part 2. Detailed description of the stormwater management system and its facilities and projects (continued Section 403.9302(3)(a), F.S.

A stormwater management system, as defined in the Introduction, includes the entire set of site design features and structural infrastructure for collection, conveyance, storage, infiltration, treatment, and disposal of stormwater. It may include drainage improvements and measures to prevent streambank channel erosion and habitat degradation. This section asks for a summary description of your stormwater management system. It is not necessary to provide geospatial asset data or a detailed inventory. For some, it may be possible to gather the required data from your Asset Management (AM) system. For others, data may be gathered from sources such as an MS4 permit application, aerial photos, past or ongoing budget investments, water quality projects, or any other system of data storage/management that is employed by the jurisdiction.

Please provide answers to the following questions regarding your stormwater system inventory. Enter zero (0) if your system does not include the component.

|   | Number | Unit of     |
|---|--------|-------------|
|   | Number | Measurement |
| Estimated feet or miles of buried culvert:  |        |             |
| Estimated feet or miles of open ditches/conveyances (lined and unlined) that are maintained by the  |        |             |
| stormwater program:   |        |             |
| Estimated number of storage or treatment basins (i.e., wet or dry ponds):                           |        |             |
| Estimated number of gross pollutant separators including engineered sediment traps such as baffle   |        |             |
| boxes, hydrodynamic separators, etc. :  |        |             |
| Number of chemical treatment systems (e.g., alum or polymer injection):                             |        |             |
| Number of stormwater pump stations:   |        |             |
| Number of dynamic water level control structures (e.g., operable gates and weirs that control canal |        |             |
| water levels):  |        |             |
| Number of stormwater treatment wetland systems:   |        |             |
| Other:  |        |             |
|   |        |             |
|   |        |             |
|   |        |             |
|   |        | 7           |
|   |        | 7           |
|   |        | 7           |
| Notes or Comments on any of the above:  | 1      | _           |
| Notes of comments on any of the above.  |        | 7           |
|   |        |             |
|   |        |             |
|   |        |             |

|            | Best Management Practice  | Current                   | Planned |
|------------|---|---------------------------|---------|
|            | Tree boxes  |                           |         |
|            | Rain gardens  |                           |         |
|            | Green roofs   |                           |         |
|            | Pervious pavement/pavers  |                           |         |
|            | Littoral zone plantings   |                           |         |
|            | Living shorelines   |                           |         |
|            | Other Best Management Practices:  |                           |         |
|            |   |                           |         |
|            |   |                           |         |
|            |   |                           |         |
|            |   |                           |         |
|            |   |                           |         |
| e indicate | which resources or documents you used when answering these question   | s (check all that apply). |         |
|            | Asset management system   |                           |         |
|            | GIS program   |                           |         |
|            | MS4 permit application  |                           |         |
|            | Aerial photos   |                           |         |
|            | Past or ongoing budget investments  |                           |         |
|            | Water quality projects  |                           |         |
|            | Other(s):   |                           |         |
|            | G the life is a second |                           |         |
|            |   |                           |         |

| эре             | endent Special Districts:  |
|-----------------|--|
|                 | If an independent special district's boundaries are completely aligned with a county or a municipality, identify that jurisdiction here: |
|                 | jurisulction nere:   |
|                 | Any independent special district whose boundaries do not coincide with a county or municipality must submit a GIS                        |
|                 | shapefile with the current and projected service area. EDR will calculate the appropriate population estimates based on                  |
|                 | that map. Submission of this shapefile also serves to complete Part 4.0 of this template.  |
|                 | e current and projected service area for the stormwater management program or stormwater management system (Section                      |
| Rather          | er than providing detailed legal descriptions or maps, this part of the template is exception-based. In this regard, if the              |
| Rather          |  |
| Rather          | er than providing detailed legal descriptions or maps, this part of the template is exception-based. In this regard, if the              |
| Rather          | er than providing detailed legal descriptions or maps, this part of the template is exception-based. In this regard, if the              |
| Rather          | er than providing detailed legal descriptions or maps, this part of the template is exception-based. In this regard, if the              |
| Rather<br>storm | er than providing detailed legal descriptions or maps, this part of the template is exception-based. In this regard, if the              |

Part 3. The number of current and projected residents served calculated in 5-year increments (Section 403.9302(3)(b), F.S.)

#### Part 5.0 The current and projected cost of providing services calculated in 5-year increments (Section 403.9302(3)(d), F.S.)

Given the volume of services, jurisdictions should use the template's service groupings rather than reporting the current and projected cost of each individual service. Therefore, for the purposes of this document, "services" means:

- 1. Routine operation and maintenance (inclusive of the items listed in Part 1.3 of this document, ongoing administration, and non-structural programs)
- 2. Expansion (that is, improvement) of a stormwater management system.

Expansion means new work, new projects, retrofitting, and significant upgrades. Within the template, there are four categories of expansion projects

- 1. Flood protection, addressed in parts 5.2 and 5.3... this includes capital projects intended for flood protection/flood abatement
- 2. Water quality, addressed in part 5.2 and 5.3... this includes stormwater projects related to water quality improvement, such as BMAPs; projects to benefit natural systems through restoration or enhancement; and stormwater initiatives that are part of aquifer recharge projects
- 3. Resiliency, addressed in part 5.4... this includes all major stormwater initiatives that are developed specifically to address the effects of climate change, such as sea level rise and increased flood events
- 4. End of useful life replacement projects, addressed in part 6.0... this includes major expenses associated with the replacement of aging infrastructure

While numbers 3 and 4 have components that would otherwise fit into the first two categories, they are separately treated given their overall importance to the Legislature and other policymakers.

Expansion projects are further characterized as currently having either a committed funding source or no identified funding source. Examples of a committed funding source include the capacity to absorb the project's capital cost within current budget levels or forecasted revenue growth; financing that is underway or anticipated (bond or loan); known state or federal funding (appropriation or grant); special assessment; or dedicated cash reserves for future expenditure.

All answers should be based on local fiscal years (LFY, beginning October 1 and running through September 30). Please use nominal dollars for each year, but include any expected cost increases for inflation or population growth. Please check the EDR website for optional growth rate schedules that may be helpful.

If you have more than 5 projects in a particular category, please use the "Additional Projects" tab. There, you can use dropdown lists to choose the project category and whether there is a committed funding source, then enter the project name and expenditure amounts.

#### Part 5.1 Routine Operation and Maintenance

Please complete the table below, indicating the cost of operation and maintenance activities for the current year and subsequent five-year increments throughout the 20-year horizon. Your response to this part should exclude future initiatives associated with resiliency or major expenses associated with the replacement of aging infrastructure; these activities are addressed in subparts 5.4 and 6.0. However, do include non-structural programs like public outreach and education in this category.

If specific cost data is not yet available for the current year, the most recent (2020-21) O&M value can be input into the optional growth rate schedules (available on EDR's website as an Excel workbook). The most recent O&M value can be grown using the provided options for inflation, population growth, or some other metric of your choosing. If the growth in your projected total O&M costs is more than 15% over any five-year increment, please provide a brief explanation of the major drivers.

| <b>Routine Operation and Maintenance</b>    |                        | Expenditures (in \$thousands) |            |            |            |  |  |
|---|------------------------|-------------------------------|------------|------------|------------|--|--|
|   | LEV 2021 2022          | 2022-23 to                    | 2027-28 to | 2032-33 to | 2037-38 to |  |  |
|   | LFY 2021-2022          | 2026-27                       | 2031-32    | 2036-37    | 2041-42    |  |  |
| Operation and Maintenance Costs             |                        |                               |            |            |            |  |  |
| Brief description of growth greater than 15 | % over any 5-year peri | od:                           |            |            |            |  |  |
|   |                        |                               |            |            |            |  |  |
|   |                        |                               |            |            |            |  |  |
|   |                        |                               |            |            |            |  |  |

#### Part 5.2 Future Expansion (Committed Funding Source)

Please list expansion projects and their associated costs for the current year and subsequent five-year increments throughout the 20-year planning horizon. In this section, include stormwater system expansion projects or portions of projects with a committed funding source. If you include a portion of a project that is not fully funded, the project's remaining cost must be included in part 5.3, Expansion Projects with No Identified Funding Source.

Though many, if not most, stormwater projects benefit both flood protection and water quality, please use your best judgment to either allocate costs or simply select the primary purpose from the two categories below.

- 5.2.1 Flood Protection (Committed Funding Source): Provide a list of all scheduled new work, retrofitting and upgrades related to flood protection/flood abatement. Include infrastructure such as storage basins, piping and other conveyances, land purchases for stormwater projects, etc. Also include major hardware purchases such as vactor/jet trucks.
- 5.2.2 Water Quality Projects (Committed Funding Source): Please provide a list of scheduled water quality projects in your jurisdiction, such as treatment basins, alum injection systems, green infrastructure, water quality retrofits, etc., that have a direct stormwater component. The projected expenditures should reflect only those costs.
  - If you are party to an adopted BMAP, please include the capital projects associated with stormwater in this table. Include BMAP project number, cost to your jurisdiction, and year(s) that capital improvement costs are to be incurred. For reference, DEP publishes a complete list of adopted BMAP projects as an appendix in their Annual STAR Report.

#### **Expansion Projects with a Committed Funding Source**

| 5.2.1 Flood Protection Expenditures (iii Stillousani | 5.2.1 Flood Protection | Expenditures (in \$thousands) |
|--|------------------------|-------------------------------|
|--|------------------------|-------------------------------|

| Project Name | LFY 2021-2022 | 2022-23 to | 2027-28 to | 2032-33 to | 2037-38 to |
|--------------|---------------|------------|------------|------------|------------|
| Project Name | LFY 2021-2022 | 2026-27    | 2031-32    | 2036-37    | 2041-42    |
|              |               |            |            |            |            |
|              |               |            |            |            |            |
|              |               |            |            |            |            |
|              |               |            |            |            |            |
|              |               |            |            |            |            |

#### **5.2.2 Water Quality** Expenditures (in \$thousands)

| Project Name (or, if applicable, BMAP Project | LFY 2021-2022 | 2022-23 to | 2027-28 to | 2032-33 to | 2037-38 to |
|---|---------------|------------|------------|------------|------------|
| Number or ProjID)                             |               | 2026-27    | 2031-32    | 2036-37    | 2041-42    |
|   |               |            |            |            |            |
|   |               |            |            |            |            |
|   |               |            |            |            |            |
|   |               |            |            |            |            |
|   |               |            |            |            |            |

#### Part 5.3 Future Expansion with No Identified Funding Source

Please provide a list of known expansion projects or anticipated need(s) without formal funding commitments(s), formal pledges, or obligations. If you included a portion of a project that was partially covered by a committed source in part 5.2 above, list the projects and their remaining costs below.

- 5.3.1 Future Flood Protection with No Identified Funding Source: Please provide a list of future flood protection/flood abatement projects, associated land purchases, or major hardware purchases that are needed in your jurisdiction over the next 20 years. Future needs may be based on Master Plans, Comprehensive Plan Elements, Water Control Plans, areas of frequent flooding, hydrologic and hydraulic modeling, public safety, increased frequency of maintenance, desired level of service, flooding complaints, etc.
- 5.3.2 Future Water Quality Projects with no Identified Funding Source: Please provide a list of future stormwater projects needed in your jurisdiction over the next 20 years that are primarily related to water quality issues. Future needs may be based on proximity to impaired waters or waters with total maximum daily loads (TMDLs), BMAPs, state adopted Restoration Plans, Alternative Restoration Plans, or other local water quality needs.
  - If you are party to an adopted BMAP, please list capital projects associated with stormwater. Include BMAP project number, cost to your jurisdiction, and year(s) that capital improvement costs are to be incurred.
  - List other future water quality projects, including those in support of local water quality goals as well as those identified in proposed (but not yet adopted) BMAPs.

#### **Expansion Projects with No Identified Funding Source**

#### 5.3.1 Flood Protection Expenditures (in \$thousands)

| 3.3.1 FIOOU FIOLECTION | Experialitares (iii știloasanas) |            |            |            |            |
|------------------------|----------------------------------|------------|------------|------------|------------|
| Project Name           | LFY 2021-2022                    | 2022-23 to | 2027-28 to | 2032-33 to | 2037-38 to |
| Project Name           | LFY 2021-2022                    | 2026-27    | 2031-32    | 2036-37    | 2041-42    |
|                        |                                  |            |            |            |            |
|                        |                                  |            |            |            |            |
|                        |                                  |            |            |            |            |
|                        |                                  |            |            |            |            |
|                        |                                  |            |            |            |            |

#### Expenditures (in \$thousands) 5.3.2 Water Quality

| Project Name (or, if applicable, BMAP Project | LFY 2021-2022 | 2022-23 to | 2027-28 to | 2032-33 to | 2037-38 to |
|---|---------------|------------|------------|------------|------------|
| Number or ProjID)                             | LF1 2021-2022 | 2026-27    | 2031-32    | 2036-37    | 2041-42    |
|   |               |            |            |            |            |
|   |               |            |            |            |            |
|   |               |            |            |            |            |
|   |               |            |            |            |            |
|   |               |            |            |            |            |

|                                | Stormwater Master Plan  |  |  |  |  |                       |            |
|--------------------------------|---|--|--|--|--|-----------------------|------------|
|                                | Basin Studies or Engineering Reports  |  |  |  |  |                       |            |
|                                | Adopted BMAP  |  |  |  |  |                       |            |
|                                | Adopted Total Maximum Daily Load  |  |  |  |  |                       |            |
|                                | Regional or Basin-specific Water Qua  | lity Improvement   | Plan or Restoration                                | on Plan  |  |                       |            |
|                                | Specify:  |  |  |  |  |                       |            |
|                                | Other(s):   |  |  |  |  |                       |            |
| Stormwater proj                | ects that are part of resiliency initiati   | ves related to clim  | nate change  |  |  |                       |            |
|                                |   |  |  |  |  |                       |            |
| -                              | mwater infrastructure relocation or mo  |  | •  | •  | -  |                       |            |
|                                | verse effects of climate change. When   |  |  |  |  |                       |            |
|                                | tion participates in a Local Mitigation S   |  | o include the exp                                  | enditures associate                                      | d with your stormw                         | ater management sys   | tem in thi |
| ategory (for exam              | ple, costs identified on an LMS project   | list).   |  |  |  |                       |            |
|                                |   |  |  |  |  |                       |            |
| Resilienc                      | cy Projects with a Committed Funding  | Source   | Expe   | enditures (in \$thou                                     |  |                       |            |
| Project N                      | la ma a   |  | 2022-23 to   | 2027-28 to   | 2032-33 to                                 | 2037-38 to            |            |
|                                |   | 1EV 2021 2022  | 2022 25 10   | 2027-28 10   | 2032-33 10                                 | 2037-38 10            |            |
|                                | iame  | LFY 2021-2022  | 2026-27  | 2031-32  | 2032-33 to                                 | 2041-42               |            |
| .,,                            | aarne   | LFY 2021-2022  |  |  |  |                       |            |
|                                | ите   | LFY 2021-2022  |  |  |  |                       |            |
|                                | ате   | LFY 2021-2022  |  |  |  |                       |            |
|                                | ате   | LFY 2021-2022  |  |  |  |                       |            |
|                                | ате   | LFY 2021-2022  |  |  |  |                       |            |
|                                |   |  | 2026-27  | 2031-32  | 2036-37                                    |                       |            |
| Resilienc                      | ey Projects with No Identified Funding  |  | 2026-27<br>Exp                                     | 2031-32  | 2036-37<br>2036-37<br>sands)               | 2041-42               |            |
|                                | ey Projects with No Identified Funding  |  | 2026-27<br>Expo<br>2022-23 to                      | 2031-32<br>2031-32<br>enditures (in \$thou<br>2027-28 to | 2036-37<br>2036-37<br>sands)<br>2032-33 to | 2041-42<br>2037-38 to |            |
| Resilienc                      | ey Projects with No Identified Funding  | Source   | 2026-27<br>Exp                                     | 2031-32  | 2036-37<br>2036-37<br>sands)               | 2041-42               |            |
| Resilienc                      | ey Projects with No Identified Funding  | Source   | 2026-27<br>Expo<br>2022-23 to                      | 2031-32<br>2031-32<br>enditures (in \$thou<br>2027-28 to | 2036-37<br>2036-37<br>sands)<br>2032-33 to | 2041-42<br>2037-38 to |            |
| Resilienc                      | ey Projects with No Identified Funding  | Source   | 2026-27<br>Expo<br>2022-23 to                      | 2031-32<br>2031-32<br>enditures (in \$thou<br>2027-28 to | 2036-37<br>2036-37<br>sands)<br>2032-33 to | 2041-42<br>2037-38 to |            |
| Resilienc                      | ey Projects with No Identified Funding  | Source   | 2026-27<br>Expo<br>2022-23 to                      | 2031-32<br>2031-32<br>enditures (in \$thou<br>2027-28 to | 2036-37<br>2036-37<br>sands)<br>2032-33 to | 2041-42<br>2037-38 to |            |
| Resilienc                      | ey Projects with No Identified Funding  | Source   | 2026-27<br>Expo<br>2022-23 to                      | 2031-32<br>2031-32<br>enditures (in \$thou<br>2027-28 to | 2036-37<br>2036-37<br>sands)<br>2032-33 to | 2041-42<br>2037-38 to |            |
| Resilienc                      | ey Projects with No Identified Funding  | Source   | 2026-27<br>Expo<br>2022-23 to                      | 2031-32<br>2031-32<br>enditures (in \$thou<br>2027-28 to | 2036-37<br>2036-37<br>sands)<br>2032-33 to | 2041-42<br>2037-38 to |            |
| Resilienc Project N            | ey Projects with No Identified Funding  | Source  LFY 2021-2022  | Expr<br>2022-23 to<br>2026-27                      | 2031-32<br>enditures (in \$thou<br>2027-28 to<br>2031-32 | 2036-37<br>2036-37<br>sands)<br>2032-33 to | 2041-42<br>2037-38 to |            |
| Resilienc Project N            | ey Projects with No Identified Funding lame Inerability assessment been completed | Source LFY 2021-2022  for your jurisdicti                                    | Expr<br>2022-23 to<br>2026-27                      | 2031-32<br>enditures (in \$thou<br>2027-28 to<br>2031-32 | 2036-37<br>2036-37<br>sands)<br>2032-33 to | 2041-42<br>2037-38 to |            |
| Resilienc Project N  Has a vul | lame Inerability assessment been completed If no, how many facilities have been   | Source  LFY 2021-2022  I for your jurisdiction assessed?                     | 2026-27  Expo 2022-23 to 2026-27  on's storm water | 2031-32<br>enditures (in \$thou<br>2027-28 to<br>2031-32 | 2036-37<br>2036-37<br>sands)<br>2032-33 to | 2041-42<br>2037-38 to |            |
| Resilienc Project N  Has a vul | ey Projects with No Identified Funding lame Inerability assessment been completed | Source  LFY 2021-2022  I for your jurisdictivassessed?  Incy plan of 20 year | 2026-27  Expo 2022-23 to 2026-27  on's storm water | 2031-32<br>enditures (in \$thou<br>2027-28 to<br>2031-32 | 2036-37<br>2036-37<br>sands)<br>2032-33 to | 2041-42<br>2037-38 to |            |

#### Part 6.0 The estimated remaining useful life of each facility or its major components (Section 403.9302(3)(e), F.S.)

Rather than reporting the exact number of useful years remaining for individual components, this section is constructed to focus on infrastructure components that are targeted for replacement and will be major expenses within the 20-year time horizon. Major replacements include culverts and pipe networks, control structures, pump stations, physical/biological filter media, etc. Further, the costs of retrofitting when used in lieu of replacement (such as slip lining) should be included in this part. Finally, for the purposes of this document, it is assumed that open storage and conveyance systems are maintained (as opposed to replaced) and have an unlimited service life.

In order to distinguish between routine maintenance projects and the replacement projects to be included in this part, only major expenses are included here. A major expense is defined as any single replacement project greater than 5% of the jurisdiction's total O&M expenditures over the most recent five-year period (such as a project in late 2021 costing more than 5% of the O&M expenditures for fiscal years 2016-2017 to 2020-2021).

If you have more than 5 projects in a particular category, please use the "Additional Projects" tab. There, you can use dropdown lists to choose the project category and whether there is a committed funding source, then enter the project name and expenditure amounts.

### End of Useful Life Replacement Projects with a Committed Funding Source

#### Expenditures (in Sthousands)

| Experience (in periodounas) |               |            |            |            |            |  |  |  |
|-----------------------------|---------------|------------|------------|------------|------------|--|--|--|
| Project Name                | LFY 2021-2022 | 2022-23 to | 2027-28 to | 2032-33 to | 2037-38 to |  |  |  |
| Project Name                | LF1 2021-2022 | 2026-27    | 2031-32    | 2036-37    | 2041-42    |  |  |  |
|                             |               |            |            |            |            |  |  |  |
|                             |               |            |            |            |            |  |  |  |
|                             |               |            |            |            |            |  |  |  |
|                             |               |            |            |            |            |  |  |  |
|                             |               |            |            |            |            |  |  |  |

#### End of Useful Life Replacement Projects with No Identified Funding Source

#### Expenditures (in \$thousands)

| Project Name | LFY 2021-2022  | 2022-23 to | 2027-28 to | 2032-33 to | 2037-38 to |
|--------------|----------------|------------|------------|------------|------------|
| Troject Name | 11 1 2021-2022 | 2026-27    | 2031-32    | 2036-37    | 2041-42    |
|              |                |            |            |            |            |
|              |                |            |            |            |            |
|              |                |            |            |            |            |
|              |                |            |            |            |            |
|              |                |            |            |            |            |

### Part 7.0 The most recent 5-year history of annual contributions to, expenditures from, and balances of any capital account for maintenance or expansion of any facility or its major components. (Section 403.9302(3)(f), F.S.)

This part of the template also addresses a portion of s. 403.9302(3)(g), F.S., by including historical expenditures. Many local governments refer to these as "actual" expenditures.

Consistent with expenditure projections, the jurisdiction's actual expenditures are categorized into routine O&M, expansion, resiliency projects, and replacement of aging infrastructure. Additionally, the table includes space for reserve accounts. EDR's interpretation of subparagraph 403.9302(3)(f), F.S., is that "capital account" refers to any reserve account developed specifically to cover future expenditures.

Note that for this table:

- Expenditures for local fiscal year 2020-21 can be estimated based on the most current information if final data is not yet available.
- Current Year Revenues include tax and fee collections budgeted for that fiscal year as well as unexpended balances from the prior year (balance forward or carry-over) unless they are earmarked for the rainy day or a dedicated reserve as explained in the following bullets.
- Bond proceeds should reflect only the amount expended in the given year.
- A reserve is a dedicated account to accumulate funds for a specific future expenditure.
- An all-purpose rainy day fund is a type of working capital fund typically used to address costs associated with emergencies or unplanned events.

The sum of the values reported in the "Funding Sources for Actual Expenditures" columns should equal the total "Actual Expenditures" amount. The cells in the "Funding Sources for Actual Expenditures" section will be highlighted red if their sum does not equal the "Actual Expenditures" total.

If you do not have a formal reserve dedicated to your stormwater system, please enter zero for the final two reserve columns.

**Routine O&M** 

| Cairi   |                     |   |                                       |   |  |                                     |                               |
|---------|---------------------|---|---------------------------------------|---|--|-------------------------------------|-------------------------------|
|         | Total               | F   | unding Sources fo                     | r Actual Expenditu                        | ires   |                                     |                               |
|         | Actual Expenditures | Amount Drawn<br>from Current<br>Year Revenues | Amount Drawn<br>from Bond<br>Proceeds | Amount Drawn<br>from Dedicated<br>Reserve | Amount Drawn<br>from All-Purpose<br>Rainy Day Fund | Contributions to<br>Reserve Account | Balance of<br>Reserve Account |
| 2016-17 |                     |   |                                       |   |  |                                     |                               |
| 2017-18 |                     |   |                                       |   |  |                                     |                               |
| 2018-19 |                     |   |                                       |   |  |                                     |                               |
| 2019-20 |                     |   |                                       |   |  |                                     |                               |
| 2020-21 |                     |   |                                       |   |  |                                     |                               |

Expansion

| ···     |                     |   |                                       |   |  | _                                   |  |
|---------|---------------------|---|---------------------------------------|---|--|-------------------------------------|--|
|         | Total               | F   | unding Sources fo                     | r Actual Expenditu                        | res  |                                     |  |
|         | Actual Expenditures | Amount Drawn<br>from Current<br>Year Revenues | Amount Drawn<br>from Bond<br>Proceeds | Amount Drawn<br>from Dedicated<br>Reserve | Amount Drawn<br>from All-Purpose<br>Rainy Day Fund | Contributions to<br>Reserve Account |  |
| 2016-17 |                     |   |                                       |   |  |                                     |  |
| 2017-18 |                     |   |                                       |   |  |                                     |  |
| 2018-19 |                     |   |                                       |   |  |                                     |  |
| 2019-20 |                     |   |                                       |   |  |                                     |  |
| 2020-21 |                     |   |                                       |   |  |                                     |  |

Resiliency

| .,      |                     |   |   |   |  | _ |                                     |                               |
|---------|---------------------|---|---|---|--|---|-------------------------------------|-------------------------------|
|         | Total               | F   | Funding Sources for Actual Expenditures |   |  |   |                                     |                               |
|         | Actual Expenditures | Amount Drawn<br>from Current<br>Year Revenues | Amount Drawn<br>from Bond<br>Proceeds   | Amount Drawn<br>from Dedicated<br>Reserve | Amount Drawn<br>from All-Purpose<br>Rainy Day Fund |   | Contributions to<br>Reserve Account | Balance of<br>Reserve Account |
| 2016-17 |                     |   |   |   |  | П |                                     |                               |
| 2017-18 |                     |   |   |   |  |   |                                     |                               |
| 2018-19 |                     |   |   |   |  |   |                                     |                               |
| 2019-20 |                     |   |   |   |  |   |                                     |                               |
| 2020-21 |                     |   |   |   |  |   | ·                                   |                               |

Replacement of Aging Infrastructure

|         | Total                | F                         | unding Sources fo         | r Actual Expenditu          | res                           |                  |                  |                 |
|---------|----------------------|---------------------------|---------------------------|-----------------------------|-------------------------------|------------------|------------------|-----------------|
|         | Actual Expenditures  | Amount Drawn from Current | Amount Drawn<br>from Bond | Amount Drawn from Dedicated | Amount Drawn from All-Purpose | Contributions to | Contributions to | Balance of      |
|         | Actual Experiorcures | Year Revenues             | Proceeds                  | Reserve                     | Rainy Day Fund                |                  | Reserve Account  | Reserve Account |
| 2016-17 |                      |                           |                           |                             |                               |                  |                  |                 |
| 2017-18 |                      |                           |                           |                             |                               |                  |                  |                 |
| 2018-19 |                      |                           |                           |                             |                               |                  |                  |                 |
| 2019-20 |                      |                           |                           |                             |                               |                  |                  |                 |
| 2020-21 |                      |                           |                           |                             |                               |                  |                  |                 |

Part 8.0 The local government's plan to fund the maintenance or expansion of any facility or its major components. The plan must include historical and estimated future revenues and expenditures with an evaluation of how the local government expects to close any projected funding gap (Section 403.9302(3)(g), F.S.)

In this template, the historical data deemed necessary to comply with s. 403.9302(3)(g), F.S., was included in part 7.0. This part is forward looking and includes a funding gap calculation. The first two tables will be auto-filled from the data you reported in prior tables. To do this, EDR will rely on this template's working definition of projects with committed funding sources, i.e., EDR assumes that all committed projects have committed revenues. Those projects with no identified funding source are considered to be unfunded. EDR has automated the calculation of projected funding gaps based on these assumptions.

| Committed Funding Source                             | 2022-23 to | 2027-28 to | 2032-33 to | 2037-38 to |
|--|------------|------------|------------|------------|
| Committee randing Source                             | 2026-27    | 2031-32    | 2036-37    | 2041-42    |
| Maintenance  | 0          | 0          | 0          | 0          |
| Expansion  | 0          | 0          | 0          | 0          |
| Resiliency   | 0          | 0          | 0          | 0          |
| Replacement/Aging Infrastructure                     | 0          | 0          | 0          | 0          |
| Total Committed Revenues (=Total Committed Projects) | 0          | 0          | 0          | 0          |

| No Identified Funding Source                       | 2022-23 to | 2027-28 to | 2032-33 to | 2037-38 to |
|--|------------|------------|------------|------------|
| No identified Failding Source                      | 2026-27    | 2031-32    | 2036-37    | 2041-42    |
| Maintenance  | 0          | 0          | 0          | 0          |
| Expansion  | 0          | 0          | 0          | 0          |
| Resiliency   | 0          | 0          | 0          | 0          |
| Replacement/Aging Infrastructure                   | 0          | 0          | 0          | 0          |
| Projected Funding Gap (=Total Non-Committed Needs) | 0          | 0          | 0          | 0          |

For any specific strategies that will close or lessen a projected funding gap, please list them in the table below. For each strategy, also include the expected new revenue within the five-year increments.

| Strategies for New Funding Sources | 2022-23 to | 2027-28 to | 2032-33 to | 2037-38 to |
|------------------------------------|------------|------------|------------|------------|
| Strategies for New Funding Sources | 2026-27    | 2031-32    | 2036-37    | 2041-42    |
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| Total                              | 0          | 0          | 0          | 0          |
|                                    |            |            |            |            |
| Remaining Unfunded Needs           | 0          | 0          | 0          | 0          |

### **Additional Table Rows**

Choose from the drop-down lists for Project Type and Funding Source Type, then fill in the project name and expenditure estimates. Rows that are highlighted RED are either missing information in a "Project & Type Information" column or have zero expenditures.

Link to aggregated table to crosscheck category totals and uncategorized projects.

|                             | Project & Type Information                         |                | Expenditures (in \$thousands) |            |            |            |            |  |
|-----------------------------|--|----------------|-------------------------------|------------|------------|------------|------------|--|
| Project Type                | Funding Source Type<br>(Choose from dropdown list) | Due in at Name | LEV 2021 2022                 | 2022-23 to | 2027-28 to | 2032-33 to | 2037-38 to |  |
| (Choose from dropdown list) | (Choose from dropdown list)                        | Project Name   | LFY 2021-2022                 | 2026-27    | 2031-32    | 2036-37    | 2041-42    |  |
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|                             | Project & Type Information  |                |               | Expendit   | ures (in \$thou | sands)     |            |
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| Project Type                | Funding Source Type         | Due is at Name | LFY 2021-2022 | 2022-23 to | 2027-28 to      | 2032-33 to | 2037-38 to |
| (Choose from dropdown list) | (Choose from dropdown list) | Project Name   | LFY 2021-2022 | 2026-27    | 2031-32         | 2036-37    | 2041-42    |
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|                             | Project & Type Information  |                  |               | Expendit   | ures (in \$thou | sands)        |            |
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| Project Type                | Funding Source Type         | Due is at Name a | LFY 2021-2022 | 2022-23 to | 2027-28 to      | to 2032-33 to | 2037-38 to |
| (Choose from dropdown list) | (Choose from dropdown list) | Project Name     | LFY 2021-2022 | 2026-27    | 2031-32         | 2036-37       | 2041-42    |
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|                             | Project & Type Information  |                |               | Expendit   | ures (in \$thou | sands)        |            |
|-----------------------------|-----------------------------|----------------|---------------|------------|-----------------|---------------|------------|
| Project Type                | Funding Source Type         | Due is at Name | LFY 2021-2022 | 2022-23 to | 2027-28 to      | to 2032-33 to | 2037-38 to |
| (Choose from dropdown list) | (Choose from dropdown list) | Project Name   | LFY 2021-2022 | 2026-27    | 2031-32         | 2036-37       | 2041-42    |
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|                             | Project & Type Information  |                |               | Expendit   | ures (in \$thou | sands)        |            |
|-----------------------------|-----------------------------|----------------|---------------|------------|-----------------|---------------|------------|
| Project Type                | Funding Source Type         | Due is at Name | LFY 2021-2022 | 2022-23 to | 2027-28 to      | to 2032-33 to | 2037-38 to |
| (Choose from dropdown list) | (Choose from dropdown list) | Project Name   | LFY 2021-2022 | 2026-27    | 2031-32         | 2036-37       | 2041-42    |
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|                             | Project & Type Information  |              |               | Expendit   | ures (in \$thou | sands)     |            |
|-----------------------------|-----------------------------|--------------|---------------|------------|-----------------|------------|------------|
| Project Type                | Funding Source Type         | Project Name | LFY 2021-2022 | 2022-23 to | 2027-28 to      | 2032-33 to | 2037-38 to |
| (Choose from dropdown list) | (Choose from dropdown list) | Project Name | LF1 2021-2022 | 2026-27    | 2031-32         | 2036-37    | 2041-42    |
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|   | Project & Type Information          |                  |               | E          | xpenditures |            |            |
|---|-------------------------------------|------------------|---------------|------------|-------------|------------|------------|
| Project Type                            | Funding Source Tune                 |                  | LFY 2021-2022 | 2022-23 to | 2027-28 to  | 2032-33 to | 2037-38 to |
| Project Type                            | Funding Source Type                 |                  | LFY 2021-2022 | 2026-27    | 2031-32     | 2036-37    | 2041-42    |
| Expansion Projects, Flood Protection    | Committed Funding Source            | Aggregated Total | 0             | 0          | 0           | 0          | 0          |
| Expansion Projects, Water Quality       | Committed Funding Source            | Aggregated Total | 0             | 0          | 0           | 0          | 0          |
| Resiliency Projects                     | Committed Funding Source            | Aggregated Total | 0             | 0          | 0           | 0          | 0          |
| End of Useful Life Replacement Projects | Committed Funding Source            | Aggregated Total | 0             | 0          | 0           | 0          | 0          |
| Expansion Projects, Flood Protection    | No Identified Funding Source        | Aggregated Total | 0             | 0          | 0           | 0          | 0          |
| Expansion Projects, Water Quality       | No Identified Funding Source        | Aggregated Total | 0             | 0          | 0           | 0          | 0          |
| Resiliency Projects                     | No Identified Funding Source        | Aggregated Total | 0             | 0          | 0           | 0          | 0          |
| End of Useful Life Replacement Projects | No Identified Funding Source        | Aggregated Total | 0             | 0          | 0           | 0          | 0          |
|   | ·                                   |                  |               |            |             |            |            |
| Total of Projects                       | s without Project Type and/or Fundi | ng Source Type   | 0             | 0          | 0           | 0          | 0          |

| Total of Projects without Project Type and/or Funding Source Type | 0 | 0 | 0 | 0 | 0 |
|---|---|---|---|---|---|



8935 NW 35 Lane, Suite 101 Doral, FL 33172 Tel (305) 640-1345 Email juan.alvarez@alvarezeng.com

April 13, 2022

Landmark at Doral Community Development District Attn: District Manager Daniel Rom 2300 Glades Road, Suite 410W Boca Raton, FL 33431

Via email (Only): romd@whhassociates.com

tudord@whhassociates.com denofriog@whhassociates.com

Reference: Proposal for Engineering Services

For Performing a Stormwater Needs Analysis

Pursuant to Section 5 of Section 403.9302, Florida Statutes For Landmark at Doral Community Development District

Dear Mr. Rom:

It is our pleasure to submit this proposal to provide engineering assistance to Landmark at Doral Community Development District (the "District" or "CDD"). With this letter of engagement, we are offering to prepare a 20-year stormwater needs analysis pursuant to Section 5 of Section 403.9302, Florida Statutes. This analysis will generally consist of the following:

### Scope of Services

- 1. A detailed description of the stormwater management program.
  - a. Narrative
  - b. Current stormwater program activities.
  - c. Current stormwater program operation and maintenance activities.
- 2. Description of the stormwater management system.
- 3. The number of current and projected residents served calculated in 5-year increments.
- 4. Current and projected service area for the stormwater management program.
- 5. Current and projected cost of providing stormwater services calculated in 5-year increments.
  - a. Routine Operation and Maintenance.
  - b. Future expansion.
  - c. Stormwater projects that are part of resiliency initiatives related to climate change.
- 6. Estimation of remaining useful lift of the stormwater facilities.
- 7. Historical or actual expenditures for maintenance of the stormwater management system.
- 8. The CDD plan to fund the maintenance of the stormwater management system.
- 9. Filing the result of the analysis with the appropriate governmental entity no later than June 30, 2022.



8935 NW 35 Lane, Suite 101 Doral, FL 33172 Tel (305) 640-1345 Email <u>juan.alvarez@alvarezeng.com</u>

### **Method of Authorization**

If authorized below by the District, this item will be considered a limited- amount work authorization.

### Compensation

For the 2022 analysis described in the Scope of Services above, the hourly personnel rates method outlined in Exhibit "A" of this proposal will be used, with a "not to exceed" amount of \$8,000.00.

Please acknowledge authorization of this work authorization by signing below. We look forward to working with the District on this project.

DocuSigned by:
91E21FBBCEDD4E0

For the District

Title:

Date:

Juan R. Alvarez, PE President Alvarez Engineers, Inc.



8935 NW 35 Lane, Suite 101 Doral, FL 33172 Tel (305) 640-1345 Email <u>juan.alvarez@alvarezeng.com</u>

**EXHIBIT "A"** 

### Schedule "A"

### Alvarez Engineers, Inc.

### **Hourly Personnel Billing Rates**

| <b>Principal</b>                           |
|--|
| Chief Engineer                             |
| Senior Engineer                            |
| Senior Project Engineer                    |
| Project Manager                            |
| Project Engineer                           |
| Engineer                                   |
| Computer Aided Designer and Drafter (CADD) |
| Engineering Technician \$88.00 / Hour      |
| Senior Administrative                      |
| Administrative                             |

<sup>\*</sup>Billing Rates subject to change on the anniversary of this agreement

## LANDMARK AT DORAL COMMUNITY DEVELOPMENT DISTRICT

### **RESOLUTION 2022-02**

A RESOLUTION OF THE BOARD OF SUPERVISORS OF THE LANDMARK AT DORAL COMMUNITY DEVELOPMENT DISTRICT IMPLEMENTING SECTION 190.006(3), FLORIDA STATUTES, AND REQUESTING THAT THE MIAMI-DADE COUNTY SUPERVISOR OF ELECTIONS BEGIN CONDUCTING THE DISTRICT'S GENERAL ELECTIONS; PROVIDING FOR COMPENSATION; SETTING FORTH THE TERMS OF OFFICE; AUTHORIZING NOTICE OF THE QUALIFYING PERIOD; AND PROVIDING FOR SEVERABILITY AND AN EFFECTIVE DATE

WHEREAS, the Landmark at Doral Community Development District ("District") is a local unit of special-purpose government created and existing pursuant to Chapter 190, Florida Statutes, being situated entirely within Miami-Dade County, Florida; and

**WHEREAS**, the Board of Supervisors ("Board") of Landmark at Doral Community Development District seeks to implement section 190.006(3), Florida Statutes, and to instruct the Miami-Dade County Supervisor of Elections ("Supervisor") to conduct the District's General Election ("General Election").

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF THE LANDMARK AT DORAL COMMUNITY DEVELOPMENT DISTRICT:

- 1. **GENERAL ELECTION SEATS.** Seat 2, currently held by Carmen Orozco, and Seat 3, currently held by Teresa Baluja are scheduled for the General Election in November, 2022. The District Manager is hereby authorized to notify the Supervisor of Elections as to what seats are subject to General Election for the current election year, and for each subsequent election year.
- 2. **QUALIFICATION PROCESS.** For each General Election, all candidates shall qualify for individual seats in accordance with Section 99.061, *Florida Statutes*, and must also be a qualified elector of the District. A qualified elector is any person at least 18 years of age who is a citizen of the United States, a legal resident of the State of Florida and of the District, and who is registered to vote with the Miami-Dade County Supervisor of Elections. Campaigns shall be conducted in accordance with Chapter 106, *Florida Statutes*.
- 3. **COMPENSATION.** Members of the Board receive \$200 per meeting for their attendance and no Board member shall receive more than \$4,800 per year.
- 4. **TERM OF OFFICE.** The term of office for the individuals to be elected to the Board in the General Election is four years. The newly elected Board members shall assume office on the second Tuesday following the election.

- 5. **REQUEST TO SUPERVISOR OF ELECTIONS.** The District hereby requests the Supervisor to conduct the District's General Election in November, 2022, and for each subsequent General Election unless otherwise directed by the District's Manager. The District understands that it will be responsible to pay for its proportionate share of the General Election cost and agrees to pay same within a reasonable time after receipt of an invoice from the Supervisor.
- 6. **PUBLICATION.** The District Manager is directed to publish a notice of the qualifying period for each General Election, in a form substantially similar to **Exhibit A** attached hereto.
- 7. **SEVERABILITY.** The invalidity or unenforceability of any one or more provisions of this Resolution shall not affect the validity or enforceability of the remaining portions of this Resolution, or any part thereof.
  - 8. **EFFECTIVE DATE.** This Resolution shall become effective upon its passage.

PASSED AND ADOPTED THIS 20TH DAY OF APRIL, 2022.

|                               | LANDMARK AT DORAL COMMUNITY DEVELOPMENT DISTRICT |
|-------------------------------|--|
| ATTEST:                       | CHAIR/VICE CHAIR, BOARD OF SUPERVISORS           |
| SECRETARY/ASSISTANT SECRETARY |  |

### Exhibit A

### NOTICE OF QUALIFYING PERIOD FOR CANDIDATES FOR THE BOARD OF SUPERVISORS OF THE LANDMARK AT DORAL COMMUNITY DEVELOPMENT DISTRICT

Notice is hereby given that the qualifying period for candidates for the office of Supervisor of the Landmark at Doral Community Development District will commence at noon on June 13, 2022, and close at noon on June 17, 2022. Candidates must qualify for the office of Supervisor with the Miami-Dade County Elections Department located at 2700 NW 87 Avenue, Miami, Florida 33172, (305) 499-8683. All candidates shall qualify for individual seats in accordance with Section 99.061, Florida Statutes, and must also be a qualified elector of the District. A qualified elector is any person at least 18 years of age who is a citizen of the United States, a legal resident of the State of Florida and of the District, and who is registered to vote with the Miami-Dade County Supervisor of Elections. Campaigns shall be conducted in accordance with Chapter 106, Florida Statutes.

The Landmark at Doral Community Development District has two seats up for election, specifically seats 2 and 3. Each seat carries a four-year term of office. Elections are nonpartisan and will be held at the same time as the general election on November 8, 2022, in the manner prescribed by law for general elections.

For additional information, please contact the Miami-Dade County Supervisor of Elections.

District Manager Landmark at Doral Community Development District

## LANDMARK AT DORAL COMMUNITY DEVELOPMENT DISTRICT

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## LANDMARK AT DORAL COMMUNITY DEVELOPMENT DISTRICT FINANCIAL STATEMENTS UNAUDITED FEBRUARY 28, 2022

## LANDMARK AT DORAL COMMUNITY DEVELOPMENT DISTRICT BALANCE SHEET GOVERNMENTAL FUNDS FEBRUARY 28, 2022

|                                     | Major Funds |         |    |            |              |             |          |       |            |
|-------------------------------------|-------------|---------|----|------------|--------------|-------------|----------|-------|------------|
|                                     |             |         |    | Debt       | Debt         | -           | Capital  |       | Total      |
|                                     |             |         |    | Service    | Service      |             | Projects | Go    | vernmental |
|                                     | (           | General | S  | eries 2016 | Series 2019  | Series 2016 |          | Funds |            |
| ASSETS                              |             |         |    |            |              |             |          |       |            |
| Cash - SunTrust                     |             |         |    |            |              |             |          |       |            |
| Unreserved                          | \$          | 325,635 | \$ | -          | \$ -         | \$          | -        | \$    | 325,635    |
| Reserved for parking garage         |             | 15      |    | -          | -            |             | -        |       | 15         |
| Reserved for south parcel           |             | 333     |    | -          | -            |             | -        |       | 333        |
| Reserved for army corp of engineers |             | 362     |    | -          | -            |             | -        |       | 362        |
| Investments                         |             |         |    |            |              |             |          |       |            |
| Revenue                             |             | -       |    | 181,849    | 1,103,645    |             | -        |       | 1,285,494  |
| Reserve                             |             | -       |    | 90,075     | -            |             | -        |       | 90,075     |
| Reserve - senior                    |             | -       |    | -          | 366,800      |             | -        |       | 366,800    |
| Reserve - subordinate               |             | -       |    | -          | 161,500      |             | -        |       | 161,500    |
| Construction                        |             | _       |    | -          | -            |             | 48,809   |       | 48,809     |
| Due from other funds                |             |         |    |            |              |             |          |       |            |
| General                             |             | -       |    | 3,967      | 23,701       |             | -        |       | 27,668     |
| Undeposited funds                   |             | 2,830   |    | ,<br>-     | , <u>-</u>   |             | _        |       | 2,830      |
| Total assets                        | \$          | 329,175 | \$ | 275,891    | \$ 1,655,646 | \$          | 48,809   | \$    | 2,309,521  |
| LIABILITIES                         |             |         |    |            |              |             |          |       |            |
| Liabilities                         |             |         |    |            |              |             |          |       |            |
| Due to other funds                  |             |         |    |            |              |             |          |       |            |
| Debt service 2016                   | \$          | 3,967   | \$ | _          | \$ -         | \$          | _        | \$    | 3,967      |
| Debt service 2019                   | Ψ           | 23,701  | Ψ  | _          | _            | Ψ           | _        | Ψ     | 23,701     |
| Due to Lennar                       |             | 3,000   |    | _          | _            |             | _        |       | 3,000      |
| Total liabilities                   |             | 30,668  |    |            |              |             |          |       | 30,668     |
| rotal nashtico                      |             | 00,000  |    |            |              |             |          |       | 00,000     |
| Fund balances                       |             |         |    |            |              |             |          |       |            |
| Restricted for:                     |             |         |    |            |              |             |          |       |            |
| Debt service                        |             | -       |    | 275,891    | 1,655,646    |             | -        |       | 1,931,537  |
| Capital projects                    |             | -       |    | -          | -            |             | 48,809   |       | 48,809     |
| Assigned                            |             |         |    |            |              |             |          |       |            |
| 3 months working capital            |             | 65,844  |    | -          | -            |             | -        |       | 65,844     |
| Doral Cay stormwater                |             | 34,067  |    | -          | -            |             | -        |       | 34,067     |
| Unassigned                          |             | 198,596 |    | -          | -            |             | -        |       | 198,596    |
| Total fund balances                 |             | 298,507 |    | 275,891    | 1,655,646    |             | 48,809   |       | 2,278,853  |
| Total liabilities and fund balances | \$          | 329,175 | \$ | 275,891    | \$ 1,655,646 | \$          | 48,809   | \$    | 2,309,521  |

# LANDMARK AT DORAL COMMUNITY DEVELOPMENT DISTRICT STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES GENERAL FUND FOR THE PERIOD ENDED FEBRUARY 28, 2022

|   | Current<br>Month | Year to<br>Date | Budget     | % of<br>Budget |  |
|---|------------------|-----------------|------------|----------------|--|
| REVENUES                                |                  |                 |            |                |  |
| Assessment levy: on-roll                | \$<br>5,016      | \$<br>206,247   | \$ 227,901 | 90%            |  |
| Assessment levy: off-roll               |                  |                 |            |                |  |
| North (Lennar)                          | 358              | 537             | 15,049     | 4%             |  |
| Interest & miscellaneous                | <br>5            | <br>5,028       |            | N/A            |  |
| Total revenues                          | <br>5,379        | <br>211,812     | 242,950    | 87%            |  |
| EXPENDITURES                            |                  |                 |            |                |  |
| Professional & administrative           |                  |                 |            |                |  |
| Supervisors                             | -                | -               | 7,747      | 0%             |  |
| Management/accounting/recording         | 3,340            | 16,700          | 40,080     | 42%            |  |
| Legal - general counsel                 |                  |                 |            |                |  |
| Billing, Cochran, Lyles, Mauro & Ramsey | 1,292            | 7,838           | 18,000     | 44%            |  |
| Engineering                             | 376              | 2,611           | 25,000     | 10%            |  |
| Audit                                   | -                | -               | 8,700      | 0%             |  |
| Accounting services - debt service      | 442              | 2,210           | 5,305      | 42%            |  |
| Assessment roll preparation             | 950              | 4,748           | 11,395     | 42%            |  |
| Arbitrage rebate calculation            | 750              | 750             | 1,500      | 50%            |  |
| Dissemination agent                     | 292              | 1,458           | 3,500      | 42%            |  |
| Trustee                                 | -                | 4,031           | 5,500      | 73%            |  |
| Postage & reproduction                  | -                | -               | 500        | 0%             |  |
| Printing & binding                      | 42               | 208             | 500        | 42%            |  |
| Legal advertising                       | -                | 103             | 1,500      | 7%             |  |
| Office supplies                         | -                | -               | 500        | 0%             |  |
| Annual district filing fee              | -                | 175             | 175        | 100%           |  |
| Insurance: general liability            | -                | 6,405           | 6,807      | 94%            |  |
| ADA website compliance                  | 199              | 199             | 210        | 95%            |  |
| Website                                 | -                | 705             | 705        | 100%           |  |
| Contingencies                           | <br>54           | <br>290         | 1,000      | 29%            |  |
| Total professional & administrative     | 7,737            | 48,431          | 138,624    | 35%            |  |

# LANDMARK AT DORAL COMMUNITY DEVELOPMENT DISTRICT STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES GENERAL FUND FOR THE PERIOD ENDED FEBRUARY 28, 2022

|                                   | Current<br>Month | Year to<br>Date | Budget     | % of<br>Budget |
|-----------------------------------|------------------|-----------------|------------|----------------|
| Field operations                  |                  |                 |            |                |
| Monitoring reports                | -                | -               | 3,600      | 0%             |
| Wetlands planting and earthwork   | -                | -               | 16,000     | 0%             |
| Area management services          | -                | 3,977           | 7,000      | 57%            |
| Fence repair                      | -                | -               | 2,500      | 0%             |
| Groundwater sampling              | -                | -               | 12,500     | 0%             |
| Environmental investigation       | -                | -               | 47,500     | 0%             |
| Annual permits & plat             | -                | -               | 6,000      | 0%             |
| Roadway maintenance               | -                | -               | 1,000      | 0%             |
| Pedestrian crossing sinage        | -                | -               | 1,000      | 0%             |
| Contingencies                     | -                | -               | 4,855      | 0%             |
| Total field operations            |                  | 3,977           | 101,955    | 4%             |
| Other fees and charges            |                  |                 |            |                |
| Property appraiser                | -                | -               | 1,187      | 0%             |
| Tax collector                     | 48               | 2,063           | 1,187      | 174%           |
| Total other fees and charges      | 48               | 2,063           | 2,374      | 87%            |
| Total expenditures                | 7,785            | 54,471          | 242,953    | 22%            |
| Excess/(deficiency) of revenues   |                  |                 |            |                |
| over/(under) expenditures         | (2,406)          | 157,341         | (3)        |                |
| Fund balance - beginning          | 300,913          | 141,166         | 113,478    |                |
| Fund balance - ending (projected) | 298,507          | 298,507         | 113,475    |                |
| Assigned                          | ,                | ,               | -,         |                |
| 3 months working capital          | 65,844           | 65,844          | 65,844     |                |
| Doral Cay stormwater              | 34,067           | 34,067          | 34,067     |                |
| Unassigned                        | 198,596          | 198,596         | 13,564     |                |
| Fund balance - ending             | \$ 298,507       | \$ 298,507      | \$ 113,475 |                |

# LANDMARK AT DORAL COMMUNITY DEVELOPMENT DISTRICT STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES DEBT SERVICE FUND SERIES 2016 FOR THE PERIOD ENDED FEBRUARY 28, 2022

|                                      | Current Year to<br>Month Date |    | Budget  | % of<br>Budget |      |
|--------------------------------------|-------------------------------|----|---------|----------------|------|
| REVENUES                             |                               |    |         |                |      |
| Special assessments - on roll        | \$<br>4,007                   | \$ | 164,747 | \$ 182,046     | 90%  |
| Interest                             | -                             |    | 2       | -              | N/A  |
| Total revenues                       | <br>4,007                     |    | 164,749 | 182,046        | 90%  |
| EXPENDITURES                         |                               |    |         |                |      |
| Principal                            | -                             |    | -       | 56,000         | 0%   |
| Interest                             | -                             |    | 62,423  | 124,848        | 50%  |
| Total expenditures                   | <br>-                         |    | 62,423  | 180,848        | 35%  |
| Other fees and charges               |                               |    |         |                |      |
| Property appraiser                   | -                             |    | -       | 948            | 0%   |
| Tax collector                        | 40                            |    | 1,647   | 948            | 174% |
| Total other fees and charges         | 40                            |    | 1,647   | 1,896          | 87%  |
| Total expenditures                   | 40                            |    | 64,070  | 182,744        | 35%  |
| OTHER FINANCING SOURCES/(USES)       |                               |    |         |                |      |
| Transfers out                        | (1)                           |    | (3)     | -              | N/A  |
| Total other financing sources/(uses) | (1)                           |    | (3)     |                | N/A  |
| Excess/(deficiency) of revenues      |                               |    |         |                |      |
| over/(under) expenditures            | 3,966                         |    | 100,676 | (698)          |      |
| Fund balance - beginning             | 271,925                       |    | 175,215 | 166,131        |      |
| Fund balance - ending                | 275,891                       | \$ | 275,891 | \$ 165,433     |      |

# LANDMARK AT DORAL COMMUNITY DEVELOPMENT DISTRICT STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES DEBT SERVICE FUND SERIES 2019 FOR THE PERIOD ENDED FEBRUARY 28, 2022

|                                       |       | Current<br>Month |      | Year to<br>Date | Budget          | % of<br>Budget |
|---------------------------------------|-------|------------------|------|-----------------|-----------------|----------------|
| REVENUES                              |       |                  |      |                 |                 |                |
| Special assessments - on roll         | \$    | 21,444           | \$   | 881,643         | \$<br>974,196   | 90%            |
| Special assessments - off roll (East) |       | 2,471            |      | 3,707           | 103,792         | 4%             |
| Interest                              |       | 4                |      | 25              | <br>_           | N/A            |
| Total revenues                        |       | 23,919           |      | 885,375         | <br>1,077,988   | 82%            |
| EXPENDITURES                          |       |                  |      |                 |                 |                |
| Principal                             |       | -                |      | -               | 620,000         | 0%             |
| Interest                              |       | -                |      | 219,859         | 439,719         | 50%            |
| Total expenditures                    |       | -                |      | 219,859         | 1,059,719       | 21%            |
| Other fees and charges                |       |                  |      |                 |                 |                |
| Property appraiser                    |       | -                |      | -               | 5,074           | 0%             |
| Tax collector                         |       | 214              |      | 8,818           | 5,074           | 174%           |
| Total other fees and charges          |       | 214              |      | 8,818           | 10,148          | 87%            |
| Total expenditures                    |       | 214              |      | 228,677         | 1,069,867       | 21%            |
| Excess/(deficiency) of revenues       |       |                  |      |                 |                 |                |
| over/(under) expenditures             |       | 23,705           |      | 656,698         | 8,121           |                |
| Fund balance - beginning              | 1,    | ,631,941         |      | 998,948         | 1,008,582       |                |
| Fund balance - ending                 | \$ 1, | ,655,646         | \$ 1 | 1,655,646       | \$<br>1,016,703 |                |

# LANDMARK AT DORAL COMMUNITY DEVELOPMENT DISTRICT STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES CAPITAL PROJECTS FUND SERIES 2016 FOR THE PERIOD ENDED FEBRUARY 28, 2022

|   | Current<br>Month | `  | Year to<br>Date |
|---|------------------|----|-----------------|
| REVENUES  |                  |    |                 |
| Interest & miscellaneous                                  | \$<br>           | \$ | 2               |
| Total revenues  | <br>             |    | 2               |
| EXPENDITURES  |                  |    |                 |
| Construction in progress                                  | <br>-            |    | 7,992           |
| Total expenditures  | -                |    | 7,992           |
| Excess/(deficiency) of revenues over/(under) expenditures | -                |    | (7,990)         |
| OTHER FINANCING SOURCES/(USES)                            |                  |    |                 |
| Transfers in  | 1                |    | 3               |
| Total other financing sources/(uses)                      | 1                |    | 3               |
| Net change in fund balance                                | 1                |    | (7,987)         |
| Fund balance - beginning                                  | 48,808           |    | 56,796          |
| Fund balance - ending                                     | \$<br>48,809     | \$ | 48,809          |
|   | <br>_            |    |                 |

### LANDMARK AT DORAL COMMUNITY DEVELOPMENT DISTRICT SERIES 2016 AMORTIZATION SCHEDULE

|          |            |           |                     | Bond         |
|----------|------------|-----------|---------------------|--------------|
|          | Principal  | Interest  | <b>Debt Service</b> | Balance      |
| 11/01/21 |            | 62,423.75 | 62,423.75           | 2,590,000.00 |
| 05/01/22 | 56,000.00  | 62,423.75 | 118,423.75          | 2,534,000.00 |
| 11/01/22 |            | 61,373.75 | 61,373.75           | 2,534,000.00 |
| 05/01/23 | 58,000.00  | 61,373.75 | 119,373.75          | 2,476,000.00 |
| 11/01/23 |            | 60,286.25 | 60,286.25           | 2,476,000.00 |
| 05/01/24 | 60,000.00  | 60,286.25 | 120,286.25          | 2,416,000.00 |
| 11/01/24 |            | 58,861.25 | 58,861.25           | 2,416,000.00 |
| 05/01/25 | 63,000.00  | 58,861.25 | 121,861.25          | 2,353,000.00 |
| 11/01/25 |            | 57,365.00 | 57,365.00           | 2,353,000.00 |
| 05/01/26 | 67,000.00  | 57,365.00 | 124,365.00          | 2,286,000.00 |
| 11/01/26 |            | 55,773.75 | 55,773.75           | 2,286,000.00 |
| 05/01/27 | 70,000.00  | 55,773.75 | 125,773.75          | 2,216,000.00 |
| 11/01/27 |            | 54,111.25 | 54,111.25           | 2,216,000.00 |
| 05/01/28 | 73,000.00  | 54,111.25 | 127,111.25          | 2,143,000.00 |
| 11/01/28 |            | 52,377.50 | 52,377.50           | 2,143,000.00 |
| 05/01/29 | 77,000.00  | 52,377.50 | 129,377.50          | 2,066,000.00 |
| 11/01/29 |            | 50,548.75 | 50,548.75           | 2,066,000.00 |
| 05/01/30 | 80,000.00  | 50,548.75 | 130,548.75          | 1,986,000.00 |
| 11/01/30 |            | 48,648.75 | 48,648.75           | 1,986,000.00 |
| 05/01/31 | 84,000.00  | 48,648.75 | 132,648.75          | 1,902,000.00 |
| 11/01/31 |            | 46,653.75 | 46,653.75           | 1,902,000.00 |
| 05/01/32 | 88,000.00  | 46,653.75 | 134,653.75          | 1,814,000.00 |
| 11/01/32 |            | 44,563.75 | 44,563.75           | 1,814,000.00 |
| 05/01/33 | 93,000.00  | 44,563.75 | 137,563.75          | 1,721,000.00 |
| 11/01/33 |            | 42,355.00 | 42,355.00           | 1,721,000.00 |
| 05/01/34 | 97,000.00  | 42,355.00 | 139,355.00          | 1,624,000.00 |
| 11/01/34 |            | 40,051.25 | 40,051.25           | 1,624,000.00 |
| 05/01/35 | 102,000.00 | 40,051.25 | 142,051.25          | 1,522,000.00 |
| 11/01/35 |            | 37,628.75 | 37,628.75           | 1,522,000.00 |
| 05/01/36 | 107,000.00 | 37,628.75 | 144,628.75          | 1,415,000.00 |
| 11/01/36 |            | 35,087.50 | 35,087.50           | 1,415,000.00 |
| 05/01/37 | 112,000.00 | 35,087.50 | 147,087.50          | 1,303,000.00 |
|          |            |           |                     |              |

### LANDMARK AT DORAL COMMUNITY DEVELOPMENT DISTRICT SERIES 2016 AMORTIZATION SCHEDULE

|          |              |              |                     | Bond         |
|----------|--------------|--------------|---------------------|--------------|
|          | Principal    | Interest     | <b>Debt Service</b> | Balance      |
| 11/01/37 |              | 32,427.50    | 32,427.50           | 1,303,000.00 |
| 05/01/38 | 118,000.00   | 32,427.50    | 150,427.50          | 1,185,000.00 |
| 11/01/38 |              | 29,625.00    | 29,625.00           | 1,185,000.00 |
| 05/01/39 | 124,000.00   | 29,625.00    | 153,625.00          | 1,061,000.00 |
| 11/01/39 |              | 26,525.00    | 26,525.00           | 1,061,000.00 |
| 05/01/40 | 130,000.00   | 26,525.00    | 156,525.00          | 931,000.00   |
| 11/01/40 |              | 23,275.00    | 23,275.00           | 931,000.00   |
| 05/01/41 | 136,000.00   | 23,275.00    | 159,275.00          | 795,000.00   |
| 11/01/41 |              | 19,875.00    | 19,875.00           | 795,000.00   |
| 05/01/42 | 143,000.00   | 19,875.00    | 162,875.00          | 652,000.00   |
| 11/01/42 |              | 16,300.00    | 16,300.00           | 652,000.00   |
| 05/01/43 | 151,000.00   | 16,300.00    | 167,300.00          | 501,000.00   |
| 11/01/43 |              | 12,525.00    | 12,525.00           | 501,000.00   |
| 05/01/44 | 159,000.00   | 12,525.00    | 171,525.00          | 342,000.00   |
| 11/01/44 |              | 8,550.00     | 8,550.00            | 342,000.00   |
| 05/01/45 | 167,000.00   | 8,550.00     | 175,550.00          | 175,000.00   |
| 11/01/45 |              | 4,375.00     | 4,375.00            | 175,000.00   |
| 05/01/46 | 175,000.00   | 4,375.00     | 179,375.00          | -            |
| Total    | 2,590,000.00 | 1,963,175.00 | 4,553,175.00        |              |

### LANDMARK AT DORAL COMMUNITY DEVELOPMENT DISTRICT SERIES 2019 SENIOR BONDS AMORTIZATION SCHEDULE

|          |              |        |              |               | Bond         |
|----------|--------------|--------|--------------|---------------|--------------|
|          | Principal    | Coupon | Interest     | Debt Service  | Balance      |
| 11/01/21 |              |        | 146,175.00   | 146,175.00    | 9,745,000.00 |
| 05/01/22 | 445,000.00   | 3.000% | 146,175.00   | 591,175.00    | 9,300,000.00 |
| 11/01/22 |              |        | 139,500.00   | 139,500.00    | 9,300,000.00 |
| 05/01/23 | 460,000.00   | 3.000% | 139,500.00   | 599,500.00    | 8,840,000.00 |
| 11/01/23 |              |        | 132,600.00   | 132,600.00    | 8,840,000.00 |
| 05/01/24 | 475,000.00   | 3.000% | 132,600.00   | 607,600.00    | 8,365,000.00 |
| 11/01/24 |              |        | 125,475.00   | 125,475.00    | 8,365,000.00 |
| 05/01/25 | 490,000.00   | 3.000% | 125,475.00   | 615,475.00    | 7,875,000.00 |
| 11/01/25 |              |        | 118,125.00   | 118,125.00    | 7,875,000.00 |
| 05/01/26 | 500,000.00   | 3.000% | 118,125.00   | 618,125.00    | 7,375,000.00 |
| 11/01/26 |              |        | 110,625.00   | 110,625.00    | 7,375,000.00 |
| 05/01/27 | 520,000.00   | 3.000% | 110,625.00   | 630,625.00    | 6,855,000.00 |
| 11/01/27 |              |        | 102,825.00   | 102,825.00    | 6,855,000.00 |
| 05/01/28 | 535,000.00   | 3.000% | 102,825.00   | 637,825.00    | 6,320,000.00 |
| 11/01/28 |              |        | 94,800.00    | 94,800.00     | 6,320,000.00 |
| 05/01/29 | 550,000.00   | 3.000% | 94,800.00    | 644,800.00    | 5,770,000.00 |
| 11/01/29 |              |        | 86,550.00    | 86,550.00     | 5,770,000.00 |
| 05/01/30 | 565,000.00   | 3.000% | 86,550.00    | 651,550.00    | 5,205,000.00 |
| 11/01/30 |              |        | 78,075.00    | 78,075.00     | 5,205,000.00 |
| 05/01/31 | 585,000.00   | 3.000% | 78,075.00    | 663,075.00    | 4,620,000.00 |
| 11/01/31 |              |        | 69,300.00    | 69,300.00     | 4,620,000.00 |
| 05/01/32 | 600,000.00   | 3.000% | 69,300.00    | 669,300.00    | 4,020,000.00 |
| 11/01/32 |              |        | 60,300.00    | 60,300.00     | 4,020,000.00 |
| 05/01/33 | 620,000.00   | 3.000% | 60,300.00    | 680,300.00    | 3,400,000.00 |
| 11/01/33 |              |        | 51,000.00    | 51,000.00     | 3,400,000.00 |
| 05/01/34 | 640,000.00   | 3.000% | 51,000.00    | 691,000.00    | 2,760,000.00 |
| 11/01/34 |              |        | 41,400.00    | 41,400.00     | 2,760,000.00 |
| 05/01/35 | 660,000.00   | 3.000% | 41,400.00    | 701,400.00    | 2,100,000.00 |
| 11/01/35 |              |        | 31,500.00    | 31,500.00     | 2,100,000.00 |
| 05/01/36 | 680,000.00   | 3.000% | 31,500.00    | 711,500.00    | 1,420,000.00 |
| 11/01/36 |              |        | 21,300.00    | 21,300.00     | 1,420,000.00 |
| 05/01/37 | 700,000.00   | 3.000% | 21,300.00    | 721,300.00    | 720,000.00   |
| 11/01/37 |              |        | 10,800.00    | 10,800.00     | 720,000.00   |
| 05/01/38 | 720,000.00   | 3.000% | 10,800.00    | 730,800.00    | -            |
| Total    | 9,745,000.00 |        | 2,840,700.00 | 12,585,700.00 |              |

### LANDMARK AT DORAL COMMUNITY DEVELOPMENT DISTRICT SERIES 2019 SUBORDINATED BONDS AMORTIZATION SCHEDULE

|          |              |        |              |              | Bond         |
|----------|--------------|--------|--------------|--------------|--------------|
|          | Principal    | Coupon | Interest     | Debt Service | Balance      |
| 11/01/21 |              |        | 73,684.38    | 73,684.38    | 4,000,000.00 |
| 05/01/22 | 175,000.00   | 3.125% | 73,684.38    | 248,684.38   | 3,825,000.00 |
| 11/01/22 |              |        | 70,950.00    | 70,950.00    | 3,825,000.00 |
| 05/01/23 | 180,000.00   | 3.125% | 70,950.00    | 250,950.00   | 3,645,000.00 |
| 11/01/23 |              |        | 68,137.50    | 68,137.50    | 3,645,000.00 |
| 05/01/24 | 185,000.00   | 3.125% | 68,137.50    | 253,137.50   | 3,460,000.00 |
| 11/01/24 |              |        | 65,246.88    | 65,246.88    | 3,460,000.00 |
| 05/01/25 | 195,000.00   | 3.375% | 65,246.88    | 260,246.88   | 3,265,000.00 |
| 11/01/25 |              |        | 61,956.25    | 61,956.25    | 3,265,000.00 |
| 05/01/26 | 200,000.00   | 3.375% | 61,956.25    | 261,956.25   | 3,065,000.00 |
| 11/01/26 |              |        | 58,581.25    | 58,581.25    | 3,065,000.00 |
| 05/01/27 | 205,000.00   | 3.375% | 58,581.25    | 263,581.25   | 2,860,000.00 |
| 11/01/27 |              |        | 55,121.88    | 55,121.88    | 2,860,000.00 |
| 05/01/28 | 215,000.00   | 3.375% | 55,121.88    | 270,121.88   | 2,645,000.00 |
| 11/01/28 |              |        | 51,493.75    | 51,493.75    | 2,645,000.00 |
| 05/01/29 | 220,000.00   | 3.375% | 51,493.75    | 271,493.75   | 2,425,000.00 |
| 11/01/29 |              |        | 47,781.25    | 47,781.25    | 2,425,000.00 |
| 05/01/30 | 230,000.00   | 3.375% | 47,781.25    | 277,781.25   | 2,195,000.00 |
| 11/01/30 |              |        | 43,900.00    | 43,900.00    | 2,195,000.00 |
| 05/01/31 | 240,000.00   | 4.000% | 43,900.00    | 283,900.00   | 1,955,000.00 |
| 11/01/31 |              |        | 39,100.00    | 39,100.00    | 1,955,000.00 |
| 05/01/32 | 245,000.00   | 4.000% | 39,100.00    | 284,100.00   | 1,710,000.00 |
| 11/01/32 |              |        | 34,200.00    | 34,200.00    | 1,710,000.00 |
| 05/01/33 | 255,000.00   | 4.000% | 34,200.00    | 289,200.00   | 1,455,000.00 |
| 11/01/33 |              |        | 29,100.00    | 29,100.00    | 1,455,000.00 |
| 05/01/34 | 270,000.00   | 4.000% | 29,100.00    | 299,100.00   | 1,185,000.00 |
| 11/01/34 |              |        | 23,700.00    | 23,700.00    | 1,185,000.00 |
| 05/01/35 | 280,000.00   | 4.000% | 23,700.00    | 303,700.00   | 905,000.00   |
| 11/01/35 |              |        | 18,100.00    | 18,100.00    | 905,000.00   |
| 05/01/36 | 290,000.00   | 4.000% | 18,100.00    | 308,100.00   | 615,000.00   |
| 11/01/36 |              |        | 12,300.00    | 12,300.00    | 615,000.00   |
| 05/01/37 | 300,000.00   | 4.000% | 12,300.00    | 312,300.00   | 315,000.00   |
| 11/01/37 |              |        | 6,300.00     | 6,300.00     | 315,000.00   |
| 05/01/38 | 315,000.00   | 4.000% | 6,300.00     | 321,300.00   |              |
| Total    | 4,000,000.00 |        | 1,519,306.25 | 5,519,306.25 |              |

## LANDMARK AT DORAL COMMUNITY DEVELOPMENT DISTRICT

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### DRAFT

| 1 2  |                    |  | S OF MEETING<br>ARK AT DORAL                                 |
|--|--------------------|--|--|
| 3  |                    | COMMUNITY DE   | VELOPMENT DISTRICT   |
| 4<br>5                                     |                    | The Board of Supervisors of the Lan                      | dmark at Doral Community Development District                |
| 6  | held               | a Regular Meeting on November 17, 202                    | 21, at 4:00 p.m., at The Landmark South Clubroom,            |
| 7  | 6055               | NW 105 <sup>th</sup> Court, Doral, Florida 33178.        | Members of the public were able to participate in            |
| 8  | the m              | neeting via teleconference at 1-888-354                  | -0094, Passcode: 528 064 2804.                               |
| 9<br>10                                    |                    | For Landmark at Doral CDD:                               |  |
| 11<br>12<br>13<br>14                       |                    | Todd Patterson<br>Su Wun Bosco Leu<br>Michelle A. Garcia | Assistant Secretary Assistant Secretary Assistant Secretary  |
| 15<br>16                                   |                    | Also present were:                                       |  |
| 17<br>18<br>19<br>20                       |                    | Daniel Rom<br>Michael Pawelczyk<br>Juan Alvarez          | District Manager District Counsel District Engineer          |
| <ul><li>21</li><li>22</li><li>23</li></ul> | FIRST              | ORDER OF BUSINESS  | Call to Order/Roll Call                                      |
| 24   |                    | Mr. Rom called the meeting to orde                       | er at 4:17 p.m. Supervisors Bosco, Patterson and             |
| 25<br>26                                   | Garci              | a were present, in person. Supervisors E                 | Baluja and Orozco were not present.                          |
| 27<br>28                                   | SECO               | ND ORDER OF BUSINESS                                     | Public Comments  |
| 29   |                    | There were no public comments.                           |  |
| 30   |                    |  |  |
| 31<br>32                                   | THIR               | D ORDER OF BUSINESS                                      | Discussion/Consideration                                     |
| 33   | A.                 | EHOF Congress Doral, LLC, Conveyand                      | ce   |
| 34   |                    | Agenda Items 3A and 3B were presen                       | ted simultaneously.  |
| 35   |                    | Mr. Rom presented the EHOF Congre                        | ess Doral, LLC (EHOF) request to convey the N.W.             |
| 36   | 60 <sup>th</sup> 5 | Street entrance parcel, Tract E off N.W.                 | $107^{	ext{th}}$ Avenue, to the CDD, which would necessitate |
| 37   | amer               | nding the Maintenance Agreement, sub                     | ject to Mr. Alvarez confirming that it makes sense           |
| 38   | for th             | ne CDD to accept responsibility.                         |  |

November 17, 2021

- Mr. Pawelczyk stated that EHOF funded its construction and originally wanted to remain owner of Tract E; CDD infrastructure funds were not used to construct it. There was then further discussion with the prior owner regarding their interest in conveying this tract to the CDD. The following items were discussed:
- EHOF plans to deed the property to the CDD, at no cost to the CDD, except for nominal legal expenses that the CDD would incur for legal review.
- 45 Mr. Kris Machado, EHOF Real Estate Attorney, made the request on behalf of EHOF.
- The CDD would add the parcel to the EHOF Maintenance Agreement and confirm if the EHOF conveyance included the monuments. The CDD would need to add assessments to the
- 48 benefitting parcels within the property.
- 49 Mr. Machado was working on an assignment provision to include in the Maintenance
- Agreement, which would transfer to the new owners upon closing the deal, effective December
- 51 16, 2021.

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- 52 EHOF owns the 10' buffer lands conservation easement; however, the CDD is 53 responsible for its maintenance.
- Mr. Pawelczyk presented the First Amendment to the Maintenance Agreement and asked for approval in substantial form until certain information is finalized. The following information was discussed and clarified:
- Exhibit C: The entrance parcel would be added into the Agreement. Maintenance responsibilities would include the sidewalks, medians, curbs, gutters, stormwater drain system facilities, roadway sub-base asphalt and paving markings and median landscaping.
- 60 Monument Sign: The property owner is responsible for maintaining the sign as it is not located within Tract E.
  - Mr. Bosco felt that, before taking on new work, EHOF should resolve its existing landscape maintenance issue on land across the street behind the third building that was just constructed. Mr. Bosco, Ms. Garcia and Mr. Rom would tour the area to confirm if EHOF is responsible for its maintenance through the Agreement. EHOF might not know that it is responsible for maintenance, if it was included in the original agreement, and, if it was not included, it would need to be added to the First Amendment. The CDD has varied courses of action to resolve this issue.

- The successor owner would be assigned maintenance responsibilities from the sale of the property.
- 71 The tax rolls are identified through the Property Appraiser's office.
- Once ownership is confirmed, Ms. Garcia would revise the scope of work and discuss what types of plantings to install with Mr. Alvarez.

Mr. Pawelczyk stated, if it is determined that the parcel should be included but was omitted from the original Maintenance Agreement, it would be added to the First Amendment.

On MOTION by Mr. Patterson and seconded by Ms. Garcia, with Mr. Patterson and Ms. Garcia in favor and Mr. Bosco dissenting, accepting conveyance from EHOF of the N.W. 60<sup>th</sup> Street entrance parcel, Tract E off N.W. 107<sup>th</sup> Avenue, as described, in substantial form and subject to legal review and upon confirmation whether it included the parcel and monuments, was approved. [Motion passed 2-1]

B. First Amendment to Maintenance Agreement

On MOTION by Mr. Patterson and seconded by Ms. Garcia, with all in favor, the First Amendment to the Maintenance Agreement, to include the N.W. 60<sup>th</sup> Street entrance parcel, Tract E off N.W. 107<sup>th</sup> Avenue, in substantial form and subject to consideration previously stated by District Counsel, and authorizing the Chair or Vice Chair to execute, upon confirmation, was approved.

On MOTION by Mr. Patterson and seconded by Ms. Garcia, with all in favor, requiring EHOF or the new owner to execute the First Amendment to the Maintenance Agreement, prior to recording the conveyance documents for the roadway, was approved.

### **FOURTH ORDER OF BUSINESS**

Update: Status of Request to DERM for Additional Extension for Site Assessment Report Addendum (SARA) Submittal by SCS Engineers

Mr. Rom provided the following updates to the SCS Engineers (SCS) response to follow up questions from the last meeting:

- New Deadline Date December 16, 2021: The Department of Environmental Resources

  Management (DERM) approved the request for an additional extension.
- SCS recommended waiting until closer to the new date before requesting another extension to see if the northern property owner responds to the Engineer's letter.
- 111 Mr. Alvarez stated that the northern property owner had not responded to the letter; 112 however, he has proof of receipt. He contacted the owner about the letter a little over a week 113 ago and the owner confirmed receipt but did not discuss it further.
- Clarification of Delineation: For delineation to the east, SCS would use groundwater data from the Resource Recovery Facility, such as the landfill, as temporary points of compliance.
- SCS still needs to know the delineation to the north, which is why the northern property owner was contacted.
- The invoice to remove the drums was corrected and the contractor would advise Mr.

  Rom when they would be on site to commence the project.

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## FIFTH ORDER OF BUSINESS Update: Status of Letter of Agreement from Lennar Indemnifying the District with Regard to Unauthorized Filling of Wetlands and Unauthorized Construction of Entrance Features Within a Conservation

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Mr. Rom provided the following updates regarding violation notices from the South Florida Water Management (SFWMD):

Easement

- SFWMD Enforcement Case No. 11429 Failing to Achieve 80% Vegetation: Lennar agreed to cover all the permit fees as stated in the Letter of Agreement with Lennar. The Consent Order between Lennar and the CDD was executed and recorded with the City.
  - > SFWMD Enforcement Case No. 11428 Encroachment of Signs in the Entry Wall and Filling of Wetlands: A response from Mr. Santalla, of Lennar Homes, to proceed with the same method noted above was pending. The SFWMD denied the request to waive its fees.
  - Mr. Bosco reported he believes that, during construction of the entry wall, the Florida Power & Light (FPL) meters were pulled so the lighting in the area no longer works. He asked if the issue was due to constructing the wall or if it was because of something else.

Mr. Alvarez opined that the reason for the error was that certain information was missed during the plat review and, rather than tearing the wall down, the SFWMD asked the CDD to make up the 1,000' of encroachment somewhere else. Based on his concerns about space after reviewing the site plan, Mr. Alvarez felt that the CDD-owned tract beyond the parking lot would be sufficient. Discussion ensued about requiring Lennar, not the CDD, to fund the cost incurred to remedy the situation.

### SIXTH ORDER OF BUSINESS

Mr. Rom asked to change the meeting location for the December meeting, if needed, based on communication received from property management, to allow the new owners time to settle in at the existing location. The new owners would advise him in January 2022 if the CDD needs to change the location and advertise the remaining Fiscal Year 2022 District meetings at a new location. It was noted that the December meeting may be cancelled.

On MOTION by Mr. Patterson and seconded by Mr. Bosco, with all in favor, authorizing Mr. Rom to change the December meeting location to The Landmark HOA Clubhouse, 10220 N.W. 66<sup>th</sup> Street, Doral, Florida, was approved.

The next meeting will be held December 15, 2021 at 4:00 p.m., at the Landmark HOA Clubhouse, upon approval from Landmark HOA Clubhouse, unless canceled.

### SEVENTH ORDER OF BUSINESS

Acceptance of Unaudited Financial Statements as of September 30, 2021

**Discussion: New Meeting Location** 

Mr. Rom presented the Unaudited Financial Statements as of September 30, 2021.

On MOTION by Mr. Bosco and seconded by Ms. Garcia, with all in favor, the Unaudited Financial Statements as of September 30, 2021, were accepted.

### **EIGHTH ORDER OF BUSINESS**

**Approval of Minutes** 

| 174               | A.     | September 9, 2021 Regular Meeting  |
|-------------------|--------|--|
| 175               | В.     | September 15, 2021 Public Hearings and Regular Meeting   |
| 176               |        |  |
| 177<br>178<br>179 |        | On MOTION by Mr. Bosco and seconded by Ms. Garcia, with all in favor, the September 9, 2021 Regular Meeting Minutes and the September 15, 2021 Public Hearings and Regular Meeting Minutes, as presented, were approved. |
| 180<br>181        |        |  |
| 182<br>183        | NINT   | H ORDER OF BUSINESS Staff Reports  |
| 184               | A.     | District Counsel   |
| 185               |        | Mr. Pawelczyk stated that to resolve an ongoing issue, Lennar would record a quit claim  |
| 186               | deed   | for 19 common area parcels for which that the Property Appraiser's Office mistakenly   |
| 187               | recor  | ded ownership to Lennar and the CDD. There would be no cost to the CDD. He would   |
| 188               | follov | v up with Attorney Mr. Marcus on December 1, 2021, which is Lennar's year-end date.  |
| 189               | В.     | District Engineer  |
| 190               |        | Discussion: Allstate Resource Management, Inc. Debris/Trash Removal Report   |
| 191               |        | Mr. Alvarez presented the Report. Both the SFWMD and the CDD's Environmental   |
| 192               | Consi  | ultant is happy with the maintenance results, in that monthly visits were planned. Mr. Rom   |
| 193               | state  | d that he received several favorable comments about the vendor.  |
| 194               |        | Mr. Alvarez distributed and presented the scope of work and suggested materials for  |
| 195               | lands  | caping in multiple areas. Discussion ensued regarding selecting year-round plants and  |
| 196               | finali | zing landscape designs. EHOF and the CDD would work together on the designs. Mr.   |
| 197               | Alvar  | ez would obtain the scope or work and estimates to replicate the buffer and a proposal to  |
| 198               | prese  | ent to EHOF.   |
| 199               |        | Mr. Rom reminded the Board a landscaping budget line item was not assigned for Fiscal  |
| 200               | Year   | 2022 so unassigned funds would be used for any CDD costs incurred.   |
| 201               | C.     | District Manager: Wrathell, Hunt and Associates, LLC   |
| 202               |        | NEXT MEETING DATE: December 15, 2021 at 4:00 P.M.  |

The next meeting will be held December 15, 2021, unless canceled.

**QUORUM CHECK** 

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| 206<br>207                                    | TENTH   | ORDER OF BUSINESS  | Public Comments   |
|---|---------|--|---|
| 208   |         | There were no public comments.   |   |
| 209   |         |  |   |
| 210<br>211                                    | ELEVE   | NTH ORDER OF BUSINESS  | Supervisors' Requests   |
| 212   |         | Mr. Bosco asked the Board to consider i  | nstalling a fountain in the east parcel lake.   |
| 213   |         | Discussion ensued regarding spray iss  | ues, lighting, electrician and permit costs and   |
| 214   | Allstat | e maintaining and installing fountains. M  | r. Alvarez would obtain proposals.  |
| 215   |         | Mr. Bosco noted that the bike path is o  | currently overgrown with weeds. He stated that  |
| 216   | the H   | DA's funds were nearly depleted and, alt   | hough the CDD gave the bike path maintenance  |
| 217   | respor  | nsibility to the HOA, he wanted the CDD t  | o retract it from the Maintenance Agreement, as   |
| 218   | be be   | lieved conveyance to the CDD did not   | occur. Mr. Rom was asked to discuss this with   |
| 219   | Lenna   | r and verify that the fence and area   | was restored to its original condition, before  |
| 220   | conve   | yed to the CDD. Discussion ensued abo  | out defining the stretch of bike path, whether  |
| 221   | conve   | yance documents existed and the deplete  | ed HOA funds.   |
| 222   |         | The draft Third Amendment to the Ma  | intenance Agreement would be emailed to the   |
| 223   | Board   | before it is executed.   |   |
| 224   |         |  |   |
| 225<br>226<br>227<br>228<br>229<br>230        |         | authorizing Mr. Pawelczyk to prepare a<br>Agreement with the HOA, to remo<br>Agreement, subject to the CDD rec | ded by Mr. Patterson, with all in favor, a Third Amendment to the Maintenance ove bike path maintenance from the eiving correspondence from the HOA the Chair or Vice Chair to execute, was |
| 231   |         |  |   |
| <ul><li>232</li><li>233</li><li>234</li></ul> | TWELI   | TH ORDER OF BUSINESS   | Adjournment   |
| 235   |         | There being nothing further to discuss, t  | he meeting adjourned.   |
| 236   |         |  |   |
| 237   | ſ       | On MOTION by Mr. Bosco and seconde   | d by Mr. Patterson, with all in favor, the  |
| 238   |         | meeting adjourned at 5:28 p.m.   |   |

| Socratary/Assistant Socratary | Chair/Vice Chair |  |
|-------------------------------|------------------|--|
|                               |                  |  |
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|                               |                  |  |
|                               |                  |  |
|                               |                  |  |
|                               |                  |  |

DRAFT

LANDMARK AT DORAL CDD

November 17, 2021

## LANDMARK AT DORAL COMMUNITY DEVELOPMENT DISTRICT

### **LANDMARK AT DORAL COMMUNITY DEVELOPMENT DISTRICT**

### **BOARD OF SUPERVISORS FISCAL YEAR 2021/2022 MEETING SCHEDULE**

### LOCATION

The Landmark South Clubroom, 6055 NW 105<sup>th</sup> Ct., Doral, Florida 33178 \*Landmark Clubhouse, 10220 NW 66<sup>th</sup> Street, Doral, Florida 33178

| DATE                       | POTENTIAL DISCUSSION/FOCUS       | TIME    |
|----------------------------|----------------------------------|---------|
| October 20, 2021 CANCELED  | Regular Meeting                  | 4:00 PM |
| November 17, 2021          | Regular Meeting                  | 4:00 PM |
| December 15, 2021 CANCELED | Regular Meeting                  | 4:00 PM |
| January 19, 2022 CANCELED  | Regular Meeting                  | 4:00 PM |
| February 16, 2022 CANCELED | Regular Meeting                  | 4:00 PM |
| March 16, 2022 CANCELED    | Regular Meeting                  | 4:00 PM |
| April 20, 2022*            | Regular Meeting                  | 4:00 PM |
| May 18, 2022*              | Regular Meeting                  | 4:00 PM |
| June 15, 2022*             | Regular Meeting                  | 4:00 PM |
| July 20, 2022*             | Regular Meeting                  | 4:00 PM |
| August 17, 2022*           | Regular Meeting                  | 4:00 PM |
| September 21, 2022*        | Public Hearing & Regular Meeting | 4:00 PM |